



SENIOR COMMISSION AGENDA REPORT

MEETING DATE September 8, 2015

ITEM NUMBER:

SUBJECT: Senior Advisory Committee (SAC)

DATE: September 8, 2015

FROM: Parks and Community Services/Senior Division

PRESENTATION BY: Yvette Aguilar, Senior Center Program Administrator

FOR FURTHER INFORMATION CONTACT: Yvette Aguilar @ 949-645-2356
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RECOMMENDATION

Receive and file staff report.

BACKGROUND

The Senior Advisory Committee (SAC) was originally established prior to City's acquisition of the Senior Center.

The original intent of SAC was to provide a forum that was conducive to develop ideas for programming and provide updates to Costa Mesa Senior Center members regarding activities.

As the City assumed the operations of the Costa Mesa Senior Center, the Senior Advisory Committee revisited their mission and purpose as it relates to Costa Mesa Seniors and the center. The board requested assistance from City staff to determine how to move forward as a contributing group at the senior center. In May 2015, the last meeting with the former SAC board took place. At that meeting it was determined to proceed by requesting applications for the selection of a new leadership panel.

The policies and procedures for SAC were created by staff and approved by the president at the May 2015 meeting. The policies and procedures will serve as a guide for the new leadership panel to ensure that the SAC moves forward as a positive and productive group with a clear direction (Attachment 1). The existing SAC board and staff also agreed to a five member leadership panel to facilitate the revised group.

ANALYSIS

Applications for a new leadership board were accepted June 1-30 to fill five positions of SAC. The deadline was extended to the end of July to allow for more applications to be received. In August, a selection panel composed of three city staff and two senior commissioners reviewed the applications and selected the applicants for each position based on their application.

The following members were selected to serve on the leadership panel:

Sharon Margolis	Leader	2-year term
Marilynn Miller	Assistant Leader	2-year term
Judy Takaya	Note Taker	1-year term
Joan Ellis	Executive Member (Special Events)	2-year term
Genevieve Saetermoe	Executive Member (Programming)	1 year-term

Selected members were advised of their placement and will have a meeting to discuss how future SAC meetings will operate in late September.

FISCAL REVIEW

No fiscal review is required for this item.

LEGAL REVIEW

No legal review is required for this item.

CONCLUSION

Receive and file staff report.

Yvette E. Aguilar
Senior Center Program Administrator

Travis M. Karlen
Recreation Manager

Tamara S. Letourneau
Assistant Chief Executive Officer