



# FAIRVIEW PARK CITIZENS ADVISORY COMMITTEE WORK PLAN



## MASTER PLAN

**FAIRVIEW PARK  
CITY OF COSTA MESA**

Approved by City Council March 1999  
Revised February 2001  
Revised again November 2002



April 22, 2003



## **Introduction**

Fairview Park encompasses an area of 208 acres. The park is located approximately two miles north of the Pacific Ocean and is adjacent to the Santa Ana River. Fairview Park is the City's premier park not only because of its size but also due to its regional significance. The Fairview Park Citizens Advisory Committee was formed by the City Council on April 16, 2013, for the purpose of evaluating and updating the Fairview Park Master Plan and to address proposed projects affecting Fairview Park.

## **Mission**

**Evaluate the Fairview Park Master Plan relative to community needs and make Master Plan update recommendations to the Parks and Recreation Commission and City Council for the addition, reduction, elimination, or modification of park uses and master planned elements.**

## Work Plan

**Goal 1: Evaluate the Fairview Park Master Plan relative to community needs and make Master Plan update recommendations to the Parks and Recreation Commission and City Council for the addition, reduction, elimination, or modification of park uses and master planned elements.**

**Objective 1: Review the current Fairview Park Master Plan and develop a list of proposed changes to the Master Plan. In order to effectively and efficiently review the master plan, the park will be segmented into quadrants (Figure 1) in the same fashion as how the current master plan was developed.**

<b>Activity</b>	<b>Schedule</b>	<b>Description</b>	<b>Responsible Parties</b>	<b>Recommended Action</b>
Develop list of proposed changes to the Master Plan	Complete activity by July 2013	As requested by the Chairman, Committee members will provide a list of their top five activities and/or elements that the park currently does not have or provide.	Staff will record the proposed list.  Committee members participate in the exercise.	Create a list of suggested uses, activities and design elements for Fairview Park. Staff to tabulate list, analyze and present a report at a future meeting.
Review current statistical data as it pertains to parkland, open space and community needs.	Complete activity by July 2013	Staff to compile figures from published documents and City records, and create a matrix for easy reference.	Staff to prepare matrix.	Receive and file.
Review Master Plan – Northwest Quadrant	Complete activity by July 2013	Review the current master plan for the northwest quadrant, including a detailed description of elements that have been completed and current projects in the planning, design and/or construction phases.  Topics to be covered include: Site history, Geology and soils, hydrology and drainage, archeological resources, and biological resources, as well as constraints and opportunities.	Presentations by City staff and biologist.	Receive and file.

Review Master Plan – Southwest Quadrant	Complete activity by August 2013	<p>Review the current master plan for the southwest quadrant, including a detailed description of elements that have been completed and current projects in the design and/or construction phase.</p> <p>Topics to be covered include: Site history, Geology and soils, hydrology and drainage, archeological resources, and biological resources, as well as constraints and opportunities.</p>	Presentations by City staff, biologist, archeologist, and Harbor Soaring Society.	Receive and file.
Review Master Plan – Northeast Quadrant	Complete activity by September 2013	<p>Review the description of current master plan for the northeast quadrant, including a detailed description of elements that have been completed and current projects.</p> <p>Topics to be covered include: Site history, Geology and soils, hydrology and drainage, archeological resources, and biological resources, as well as constraints and opportunities.</p>	Presentations by City staff and biologist	Receive and file.
Review Master Plan – Southeast Quadrant	Complete activity by October 2013	<p>Description of current master plan for the southeast quadrant, including a detailed description of elements that have been completed and current projects in the planning, design and/or construction phase.</p> <p>Topics to be covered include: Site history, Geology and soils, hydrology and drainage, archeological resources, and biological resources, as well as constraints and opportunities.</p>	Presentations by City staff, archeologist, biologist, and Orange County Model Engineers.	Receive and file.

Objective 2: Evaluate the list of proposed changes to the Master Plan and develop a priority list. Once the priority list for each quadrant has been completed, staff will prepare a report to the Parks and Recreation Commission to request their review and recommendations to the City Council. After the Parks and Recreation Commission reviews and votes on a recommendation, staff will present the item to the City Council for consideration and to request funding for consultant services to complete the revisions to the Fairview Park Master Plan.

<b>Activity</b>	<b>Schedule</b>	<b>Description</b>	<b>Responsible Parties</b>	<b>Recommended Action</b>
Northwest Quadrant: evaluation of proposed changes and develop priority list	Complete activity by November 2013	A feasibility study for each item on the list for this quadrant will be discussed from an environmental, financial and construction point of view.	Staff will present the report.  Committee evaluates the proposed activities, receives public comment, and votes on the priority list for this quadrant.	Approve a priority list for this quadrant.
Southwest Quadrant: evaluation of proposed changes and develop priority list	Complete activity by January 2014	A feasibility study for each item on the list for this quadrant will be discussed from an environmental, financial and construction point of view.	Staff will present the report.  Committee evaluates the proposed activities, receives public comment, and votes on the priority list for this quadrant.	Approve a priority list for this quadrant.
Northeast Quadrant: evaluation of proposed changes and develop priority list	Complete activity by February 2014	A feasibility study for each item on the list for this quadrant will be discussed from an environmental, financial and construction point of view.	Staff will present the report.  Committee evaluates the proposed activities, receives public comment, and votes on the priority list for this quadrant.	Approve a priority list for this quadrant.

Southeast Quadrant: evaluation of proposed changes and develop priority list	Complete activity by March 2014	A feasibility study for each item on the list for this quadrant will be discussed from an environmental, financial and construction point of view.	Staff will present the report.  Committee evaluates the proposed activities, receives public comment, and votes on the priority list for this quadrant.	Approve a priority list for this quadrant.
Present item to the Parks and Recreation Commission	Complete activity by April 2014	Prepare a staff report that describes the work that the Committee has completed, including the priority list of proposed changes to the Master Plan and request the Commission's review and recommendation to the City Council.	Staff will prepare and present the report.  The Chairman will be invited to participate in the presentation.	Approve the priority list and recommend to the City Council that the proposed changes be considered for implementation into the Fairview Park Master Plan.
Present item to the City Council	Complete activity by June 2014	Prepare a staff report that describes the work that the Committee has completed, including the priority list of proposed changes to the Master Plan, the Commission's recommendation, and request the City Council's review and approval.	Staff will prepare and present the report.  The Chairman will be invited to participate in the presentation.	<ol style="list-style-type: none"> <li>1. Approve the priority list.</li> <li>2. Approve funding to retain consultants to develop master plan alternatives and the updated master plan document and graphic.</li> <li>3. Direct staff to repeat the review cycle once the alternatives are prepared and bring back the proposed changes for adoption.</li> </ol>
Incorporate into Master Plan	Complete activity by April 2015	Select consultant, develop and approve alternatives based on the previously approved priority list, and obtain Parks and Recreation Commission and City Council approval.	Staff will obtain the services of qualified consultants. Staff and consultants will present alternatives to the Committee, Commission and Council.	Recommend approval on one of the alternatives and its incorporation into the Fairview Park Master Plan and Open Space Master Plan of Parks and Recreation.

Objective 3: Develop alternatives based on the approved priority list and incorporate the preferred alternative into the Fairview Park Master Plan. With the adoption of the updated Master Plan, it will also be recommended to include it in the Open Space Master Plan of Parks and Recreation.

Activity	Schedule	Description	Responsible Parties	Recommended Action
Incorporate into Master Plan	Complete activity by April 2015	Select consultant, develop and approve alternatives based on the previously approved priority list, and obtain Parks and Recreation Commission and City Council approval.	Staff will obtain the services of qualified consultants. Staff and consultants will present alternatives to the Committee, Commission and Council.	Recommend approval on one of the alternatives and its incorporation into the Fairview Park Master Plan and Open Space Master Plan of Parks and Recreation.

# Fairview Park Quadrants

