



# *CITY COUNCIL AGENDA REPORT*

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MEETING DATE: JUNE 4, 2019

ITEM NUMBER: **CC-12**

**SUBJECT: PAULARINO CHANNEL MULTIPURPOSE TRAIL PROJECT**

**DATE: MAY 23, 2019**

**FROM: PUBLIC SERVICES DEPARTMENT/TRANSPORTATION SERVICES DIVISION**

**PRESENTATION BY: RAJA SETHURAMAN, PUBLIC SERVICES DIRECTOR**

**FOR FURTHER INFORMATION CONTACT: JENNIFER ROSALES, TRANSPORTATION SERVICES  
MANAGER, (714) 754-5343**

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## **RECOMMENDATION:**

Staff recommends that the City Council:

1. Approve the proposed Professional Services Agreement (PSA) with BKF Engineers for the community engagement and conceptual engineering design of the Paularino Channel Multipurpose Trail Project, in the amount of \$137,980 (Attachment 1).
2. Authorize the Acting City Manager and the City Clerk to execute the PSA and future amendments to the agreement.
3. Authorize an additional contingency totaling \$12,020, as needed for unforeseen costs.

## **BACKGROUND:**

The Paularino Channel Multipurpose Trail Project provides for the public outreach, coordination with Orange County Public Works (OCPW), and conceptual engineering design alternatives for a new bicycle trail connecting Fairview Road and Bristol Street along the Paularino Channel. The project will identify potential structural improvements to the channel to allow for construction of a bicycle trail, which will also serve as a maintenance path for flood control.

The Paularino Channel is an open flood control channel owned and maintained by Orange County Public Works. The channel has an existing maintenance road located along its south and west sides that is mostly paved and runs adjacent to the channel. The channel runs east to west between Fairview Road and Bear Street, then turns south and connects to the intersection of Bristol Street and Bear Street. The proposed alignment of the bicycle trail in this segment would be within the channel's right-of-way. Street crossings would occur at Mendoza Drive and St. Clair Street.

This phase of the project focuses on public outreach and civic engagement to ensure that all aspects and issues associated with the proposed project are communicated effectively to the stakeholders and the community at large. In addition, there will be significant coordination with OCPW staff to review alignment options and potential improvements to the channel. Several conceptual alternatives will be prepared and presented.

Public outreach activities will focus on engaging the stakeholders in discussions about the proposed multipurpose trail features including landscape and hardscape improvements, as well as safety concerns regarding a multipurpose trail adjacent to residences. The flood control

channels are located behind several residences and the maintenance roads are currently located immediately adjacent to the backyard fences/walls of residences. In previous discussions and correspondence, some affected residents raised safety concerns regarding a multipurpose trail behind residences that would be openly accessible to the public. The consultant will be responsible for developing creative alignment options and landscape buffering for the multipurpose trail that addresses their issues.

The scope of work for the project includes the development and implementation of a community engagement plan that will lay out specific tactics for involving stakeholders by clearly presenting the project, receiving feedback, identifying potential issues, and presenting possible solutions and mitigation measures. The community engagement includes six (6) public meetings consisting of three (3) public outreach workshops, two (2) Bikeway and Walkability Committee meetings, and a City Council meeting as summarized in the table below. The first Public Outreach meeting will be scheduled at the beginning of the project to solicit initial public input on the project. The remaining meetings will be scheduled during the course of project development.

Community Engagement Meetings						
1 <sup>st</sup> Public Outreach Workshop	Bikeway and Walkability Committee Meeting	2 <sup>nd</sup> Public Outreach Workshop	3 <sup>rd</sup> Public Outreach Workshop	Bikeway and Walkability Committee Meeting	City Council Meeting	

Public Notification Process: For all the meetings, there will be a comprehensive notification to the community by way of mailers, social media posts, website information, and emails to interested stakeholders. There will be an active project web page that will include all relevant documents, meeting presentations, and notices.

**ANALYSIS:**

On April 17, 2019, the City issued a Request for Proposals (RFP) for public outreach and engineering services for the Paularino Channel Multipurpose Trail Project. Three (3) proposals were received to provide the intended engineering services. Proposals were reviewed for compliance with the City’s RFP and consultants were evaluated based on project approach, depth of experience, staffing, and other associated factors. Staff interviewed the top-ranked firm for final selection. After careful review of the proposals, staff finds BKF Engineers well qualified to perform the requested services for the Paularino Channel Multipurpose Trail Project. The proposal submitted by BKF Engineers represents a thorough understanding of the project, complies with City requirements, and documents BKF Engineers’ technical ability and experience with similar projects. The design fees proposed by BKF Engineers were determined to be competitive and commensurate with the requested services.

Staff requests City Council approval of the PSA with BKF Engineers in the amount of \$137,980, and allow an additional contingency totaling \$12,020 as needed for unforeseen costs. This represents approximately 8.7% of the contract cost.

**ALTERNATIVES CONSIDERED:**

One alternative would be to not approve the PSA and conduct the project using in-house resources. However, this alternative would result in significant delays as the expertise and amount of services required for the project exceed the available resources.

**FISCAL REVIEW:**

The total amount of the contract, including the 9% contingency, is \$150,000. Funding for the design of this project was appropriated in the Fiscal Year 2017-2018 Capital Improvement Program (CIP) budget in the amount of \$150,000. At this time, there is no allocation of funding for final design and construction phases of the project. The required funding and refined estimates

for final design and construction phases will be determined during the conceptual design phase, and therefore are not included in this report. However, this project is included in the 2019-20 Five-Year CIP with planning level estimates for final design and construction costs.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed this report and the Professional Services Agreement and has approved them as to form.

**CONCLUSION:**

Staff requests that the City Council approve the attached PSA with BKF Engineers for the community engagement and conceptual design phase of the Paularino Channel Multipurpose Trail Project in the amount of \$137,980; authorize the Acting City Manager and the City Clerk to execute the PSA and any future amendments to the agreement; and approve an additional contingency totaling \$12,020, as needed for unforeseen costs.

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**RAJA SETHURAMAN**  
Public Services Director

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**JENNIFER ROSALES**  
Transportation Services Manager

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**KELLY A. TELFORD, CPA**  
Finance Director

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**KIMBERLY HALL BARLOW**  
City Attorney

ATTACHMENTS:     1.     [Professional Services Agreement](#)

DISTRIBUTION:     Acting City Manager  
                          City Attorney  
                          City Clerk  
                          Staff