


CITY OF COSTA MESA

Department of Public Services/Administration

INTEROFFICE MEMORANDUM

TO: Mayor and City Council Members

FROM: Raja Sethuraman, Public Services Director 

DATE: December 4, 2017

SUBJECT: STREET IMPROVEMENT PROJECTS UPDATE

This informational memorandum provides a progress update of the City's street improvement projects. Provided herein are projects that are currently under design or construction, or planned for future fiscal years by the Public Services Department. Staff continues to work to effectively and efficiently complete the various street improvement projects approved each fiscal year. However, many projects are multi-year endeavors and require coordination and cooperation between various entities throughout the planning, design, and construction phases.

Please contact me with any questions or concerns regarding the progress of these projects.

Attachments: 1. Projects Under Design
 2. Projects Under Construction
 3. Future Planned Projects

c Tom Hatch, City Manager
 Tamara Letourneau, Assistant City Manager
 Brenda Green, City Clerk
 Baltazar Mejia, City Engineer
 Jennifer Rosales, Transportation Services Manager
 Amber Haston, Management Analyst

City of Costa Mesa, CA

TRANSPORTATION SERVICES PROJECTS UNDER DESIGN

Name	From	From	To
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Active Transportation Projects

Bicycle Racks at Public Parks and Facilities			
Placentia Avenue Bicycle/Pedestrian Signal			

Street Improvement Projects

Harbor Boulevard Median Improvement Project	Wilson Street	19th Street
Hyland Avenue/MacArthur Boulevard Intersection Improvements		

Traffic Operations Projects

Baker Street/Coolidge Avenue Traffic Signal Modification Project		
Sunflower Avenue Traffic Signal Synchronization Project		
West 17th Street Widening Project	Placentia Avenue	Superior Avenue

Other Projects

Active Transportation Plan		
Citywide Way Finding Signage Program		
I-405 Widening Project		
Traffic Impact Fee Update		

City of Costa Mesa, CA
STREET IMPROVEMENT PROJECTS UNDER DESIGN

Name	From	To
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MPAH (Arterials/Collectors)

Hamilton St	Pomona Ave	Harbor Blvd
Santa Ana Ave	22nd St	23rd St

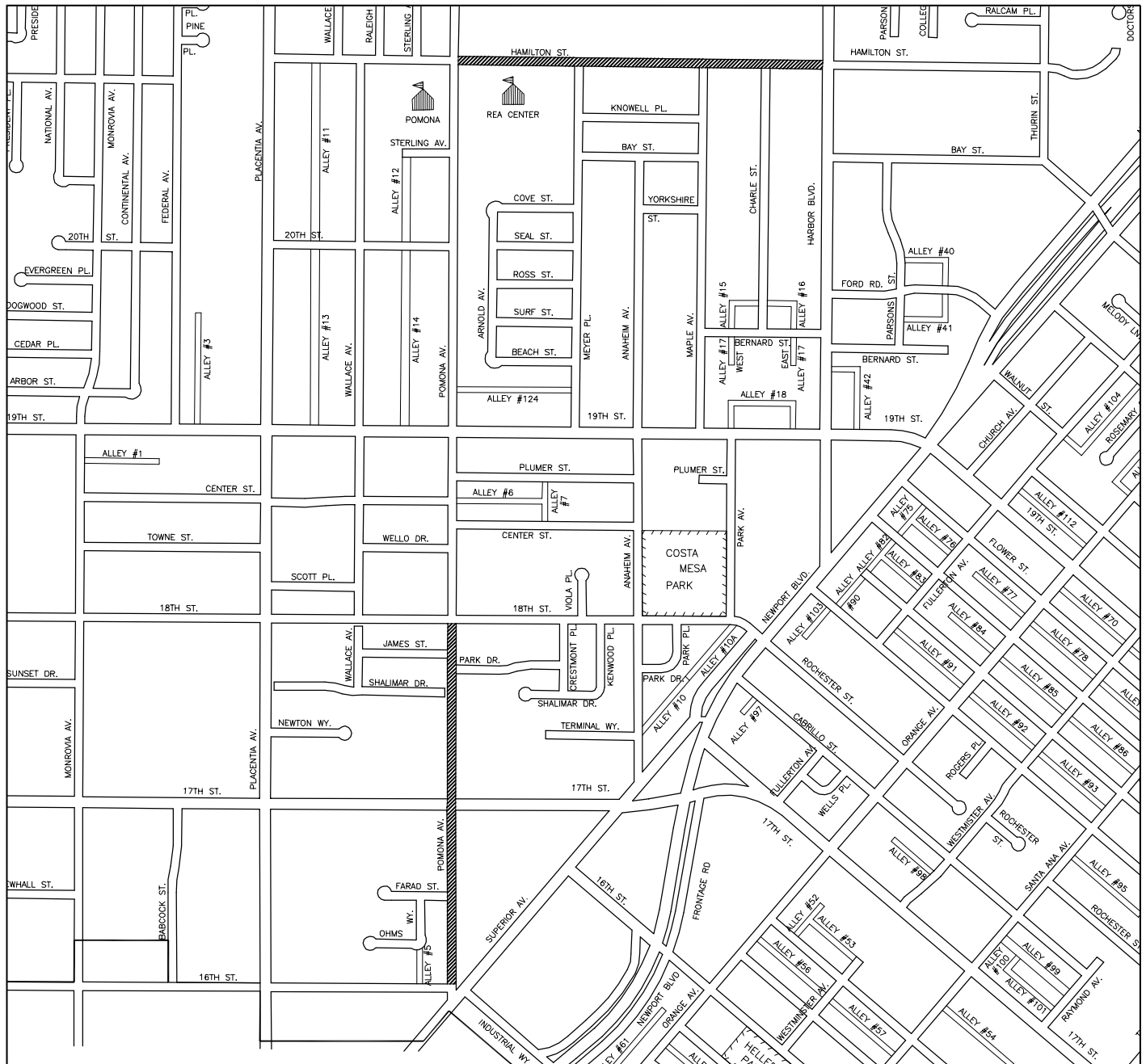
Locals

23rd St	Elden Ave	Waterman Way
Pomona Ave	16th St	18th St



CITY OF COSTA MESA

Public Services/Engineering



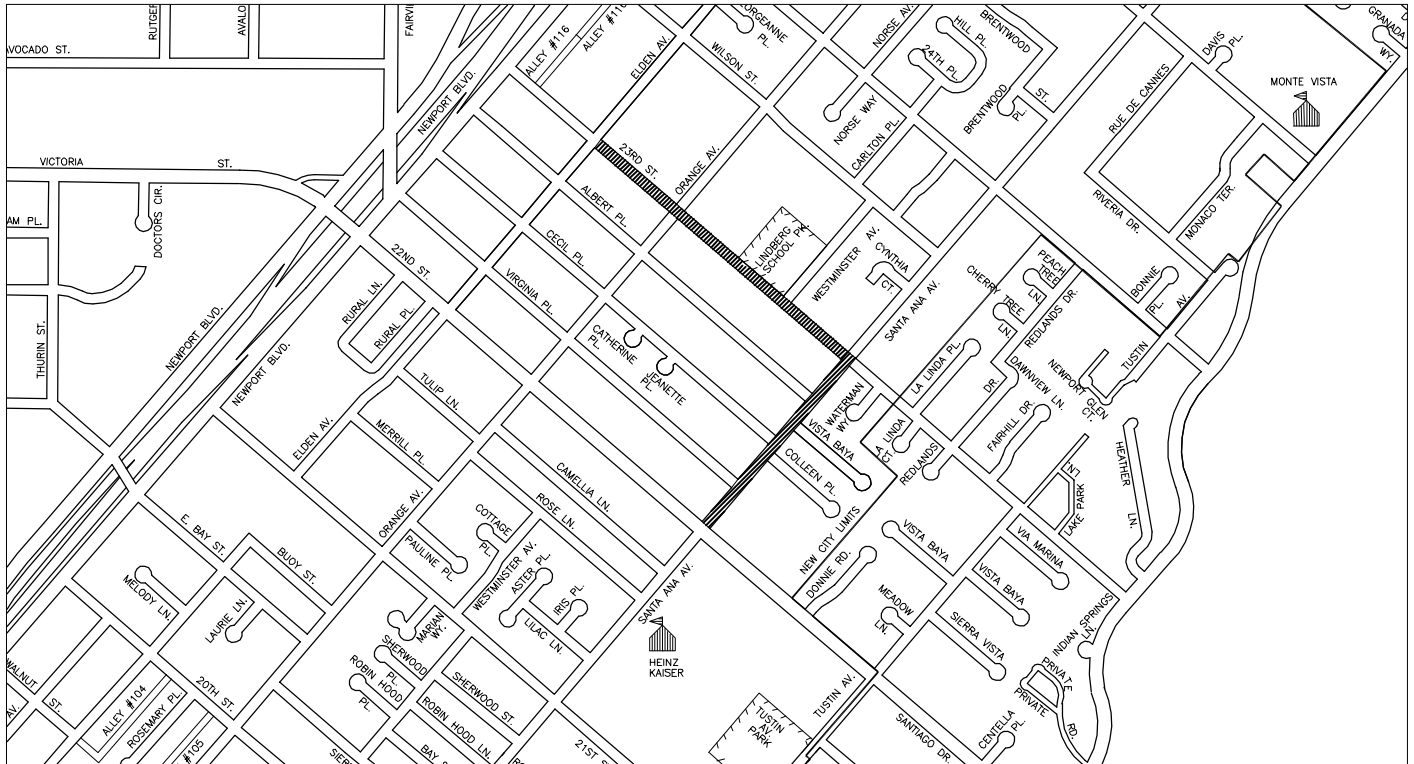
STREET IMPROVEMENT PROJECTS UNDER DESIGN LOCATION MAP

 STREET LOCATIONS



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Public Services/Engineering



STREET IMPROVEMENT PROJECTS UNDER DESIGN LOCATION MAP

 **STREET LOCATIONS**

City of Costa Mesa, CA
TRANSPORTATION SERVICES PROJECTS UNDER CONSTRUCTION

Name

Traffic Operations Projects

Adams Avenue Traffic Signal Synchronization Project

Bristol Street Traffic Signal Synchronization Project

Harbor Boulevard Traffic Signal Synchronization Project

Newport Boulevard Traffic Signal Synchronization Project
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Other Projects

Project V - Transit Circulator

City of Costa Mesa, CA

STREET IMPROVEMENT PROJECTS UNDER CONSTRUCTION

Name	From	To
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Alleys

Alley 077	Orange Ave	W'ly end
Alley 070	Orange Ave	Westminster Ave
Alley 078	Orange Ave	Westminster Ave
Alley 085	Orange Ave	Westminster Ave
Alley 079	Westminster Ave	Santa Ana Ave
Alley 086	Westminster Ave	Santa Ana Ave
Alley 088	Raymond Ave	Tustin Ave
Alley 036	Caraway Dr	Wintergreen Pl
Alley 012	20th St	Sterling Ave
Alley 014	19th St	20th St

MPAH (Arterials/Collectors)

Arlington Dr	Fairview Rd	Newport Blvd
Bear St	405 Fwy	Wakeham St
Bristol St	405 Fwy	Randolph Ave
Harbor Blvd / Gisler Ave	Intersection	
Placentia Ave	Adams Ave	Wilson St

Locals

24th Pl	Cul-de-sac	Hill Pl
Albert Pl	Newport Blvd	Santa Ana Ave
Cannonade Cir	Venetian Dr	Cul-de-sac
Club Mesa Pl	Cul-de-sac	Mesa Dr
College Ave	Village Way	Baker St
Cynthia Ct	Cul-de-sac	Santa Ana Ave
Dale Way	Harbor Blvd	College Ave
Damascus Cir	Smalley Rd	Cul-de-sac
Fairway Dr	Monte Vista Ave	Del Mar Ave
Georgianne Pl	Elden Ave	Cul-de-sac
Greenbrook Dr	South Coast Dr	Dahlia Ave
Hill Pl	24th Pl	Cul-de-sac
Lilian Pl	Orange Ave	Fairway Dr
Logan Ave	College Ave	Mc Clintock Way
Monterey Ave	Salvador St	EL CAMINO DR
Newport Blvd Frontage (northbound)	Southerly City Limits	17th St
Norse Ave	Santa Isabel Ave	Cul-de-sac
Nutmeg Pl	Mace Ave	Deodar Ave
Orange Ave	22nd St	Santa Isabel Ave

City of Costa Mesa, CA

STREET IMPROVEMENT PROJECTS UNDER CONSTRUCTION

Name	From	To
Orange Ave	Santa Isabel Ave	Del Mar Ave
Pinecreek Dr	Adams Ave	Village Way
San Leandro Ln	South Coast Dr	Redding Ln
Secretariat Cir	Smalley Rd	Cul-de-sac
Susannah Pl	Orange Ave	Cul-de-sac
Venetian Dr	Damascus Cir	Cannonade Cir
Village Way	Harbor Blvd	Pinecreek Dr
Wakeham Pl	Cul-de-sac	Bear St
Wilson St	Orange Ave	Santa Ana Ave

SLURRY LOCATIONS:

Azalea Dr	Begonia Ave	Fuschia St
Begonia Ave	Smalley Rd	Azalea St
Bonnie Pl	Santa Isabel Ave	Cul-de-sac
Carlton Pl	Santa Isabel Ave	24th Pl
Carmel Dr	South Coast Dr	Salinas Ave
Carnation Ave	Fuschia St	Cul-de-sac
Crocus Cir	Larkspur St	Cul-de-sac
Dahlia Ave	Fuschia St	Cul-de-sac
Danielle Dr	Wimbledon Way	Deedee Dr
Davis Pl	Monte Vista Ave	Cul-de-sac
Debra Dr	Deedee Dr	Salinas Ave
Deedee Dr	Debra Dr	San Jose Ave
Elden Ave	Mesa Dr	Santa Isabel Ave
Fairway Dr	Brentwood St	Monte Vista Ave
Fairway Pl	Fairway Dr	Orange Ave
Fuschia St	Sunflower Ave	Dahlia Ave
Geranium Ln	Poppy Cir	Begonia Ave
Goldenrod Dr	Plumeria Pl	Begonia Ave
Jasmine Cir	Larkspur St	Cul-de-sac
Lantana Ln	Carnation Ave	Begonia Ave
Larkspur St	Dahlia Ave	Carnation Ave
Lavender Ln	Begonia Ave	Poppy Cir
Lisa Ln	Cul-de-sac	Elden Ave
Lupine Cir	Cul-de-sac	Goldenrod Dr
Marigold Cir	Dahlia Ave	Cul-de-sac
Mesa Dr	Orange Ave	Santa Ana Ave
Monaco Terr	Riviera Dr	Monte Vista Ave
Monte Vista Ave	Newport Blvd	Irvine Ave
Norse Ave	Cul-de-sac	Santa Isabel Ave

City of Costa Mesa, CA

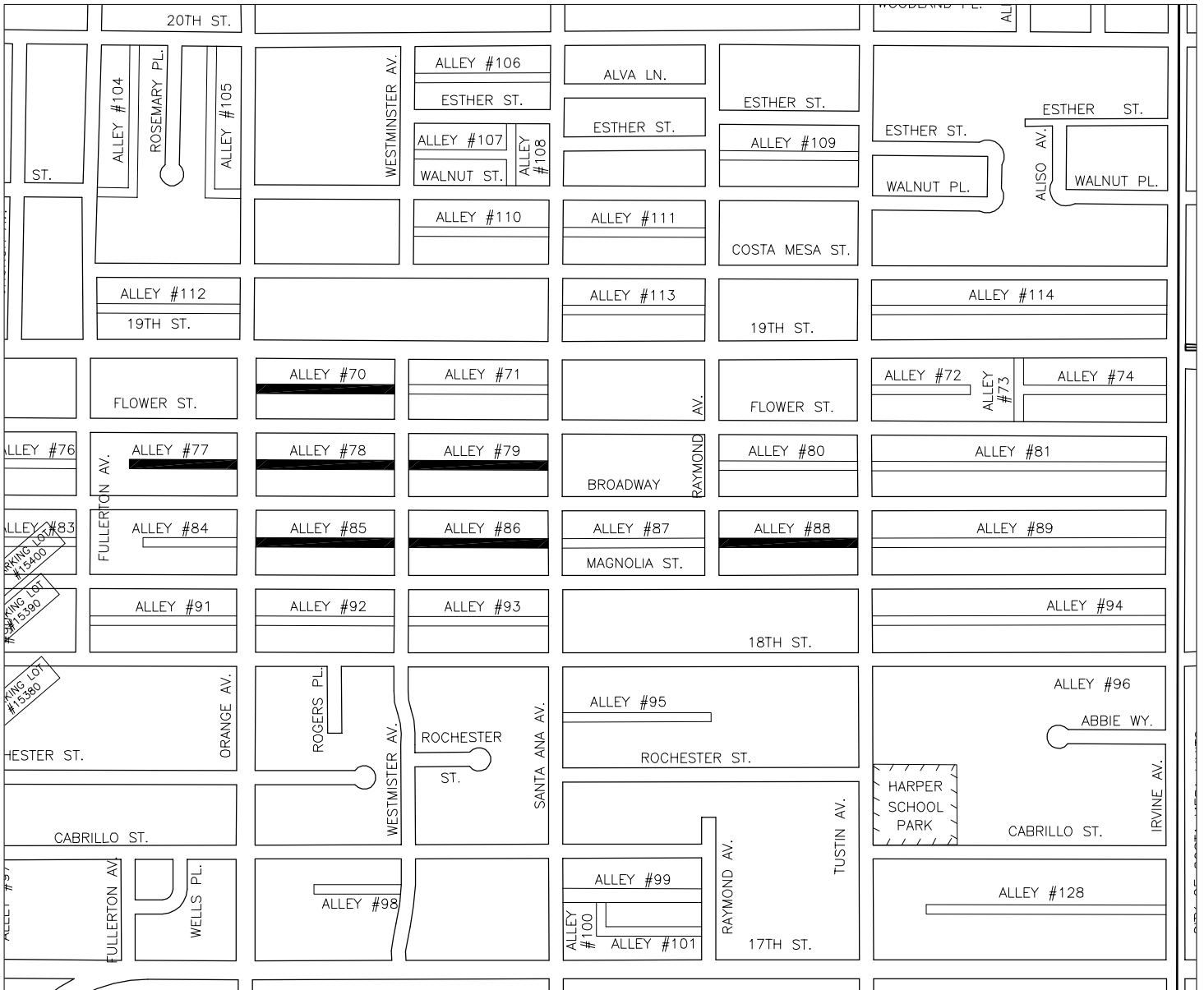
STREET IMPROVEMENT PROJECTS UNDER CONSTRUCTION

Name	From	To
Nutmeg Pl	Mace Ave	Deodar Ave
Orange Ave	Del Mar Ave	Mesa Dr
Plumeria Pl	Begonia Ave	Goldenrod Dr
Poppy Cir	Lavender Ln	Geranium St
Redding Ave	Visalia Dr	San Leandro Ln
Riviera Dr	Rue De Cannes	Tustin Ave
Rue De Cannes	Riviera Dr	Monte Vista Ave
Salinas Ave	Wimbledon Way	Smalley Rd
San Jose Ave	Deedee Dr	Santa Clara Cir
San Marino Cir	Santa Rosa Ave	Cul-de-sac
San Pablo Cir	Cul-de-sac	Smalley Rd
San Rafael Cir	Santa Rosa Ave	Cul-de-sac
Santa Ana Ave	Mesa Dr	23rd St
Santa Clara Cir	Salinas Ave	Cul-de-sac
Santa Cruz Cir	Cul-de-sac	Smalley Rd
Santa Isabel Ave	Newport Blvd	Tustin Ave
Santa Rosa Ave	Santa Clara Cir	Smalley Rd
Santo Tomas St	Cul-de-sac	Santa Ana Ave
Smalley Rd	Salinas Ave	Sunflower Ave
South Coast Dr	Fairview Rd	San Leandro Ln
Tulare Dr	Salinas Ave	San Leandro Ln
Turlock Dr	Redding Ave	Salinas Ave
Vallejo Cir	Cul-de-sac	Smalley Rd
Visalia Dr	San Leandro Ln	Redding Ave
Westminster Pl	Monte Vista Ave	Cul-de-sac
Wimbledon Way	South Coast Dr	Sunflower Ave
Wisteria Cir	Dahlia Ave	Cul-de-sac



CITY OF COSTA MESA

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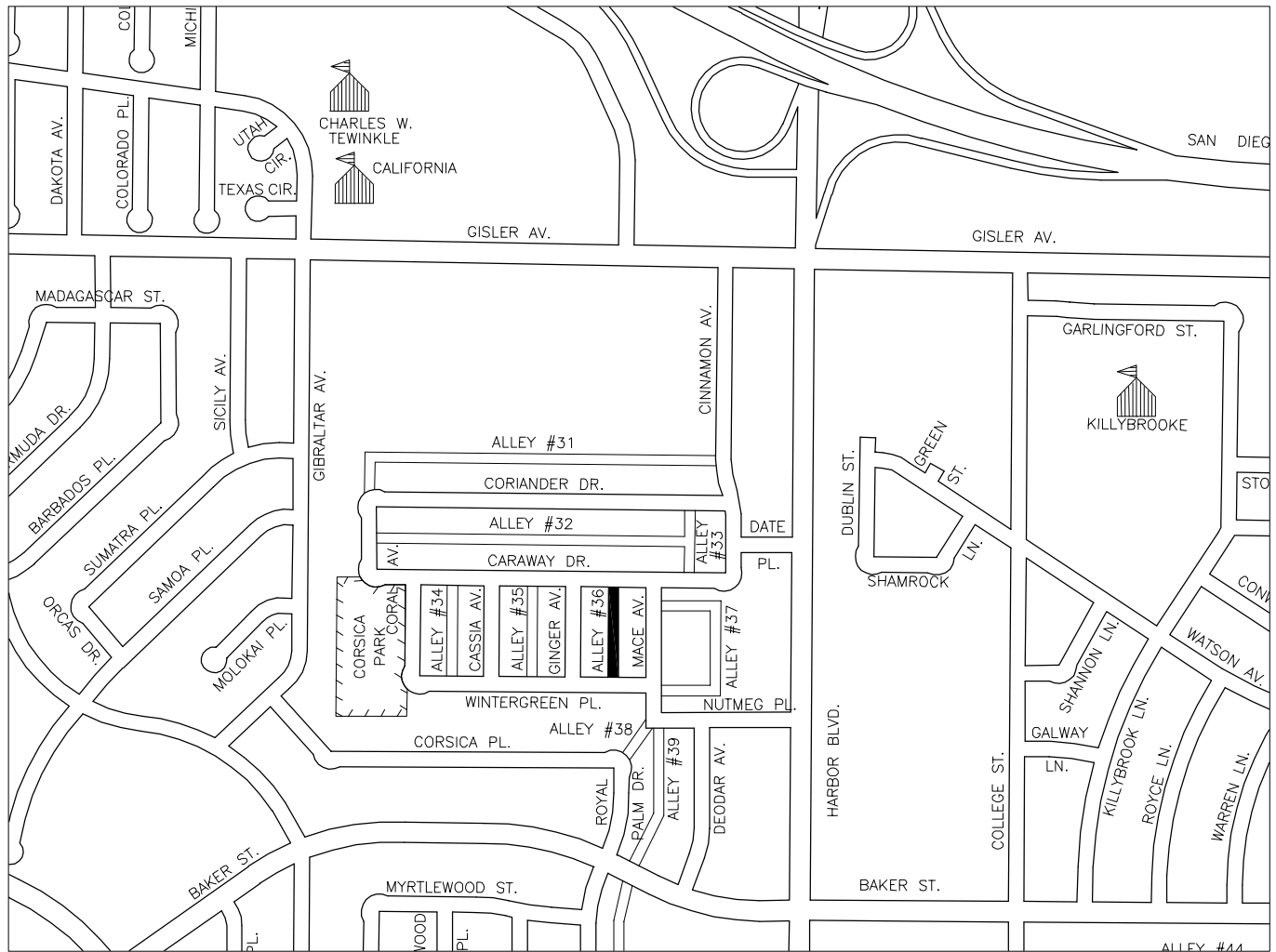
REHABILITATION OF ALLEY NOS. 70, 77, 78, 79, 85, 86, 88 AND 36 LOCATION MAP CITY PROJECT #16-03

■ PROPOSED ALLEY LOCATIONS



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Public Services/Engineering

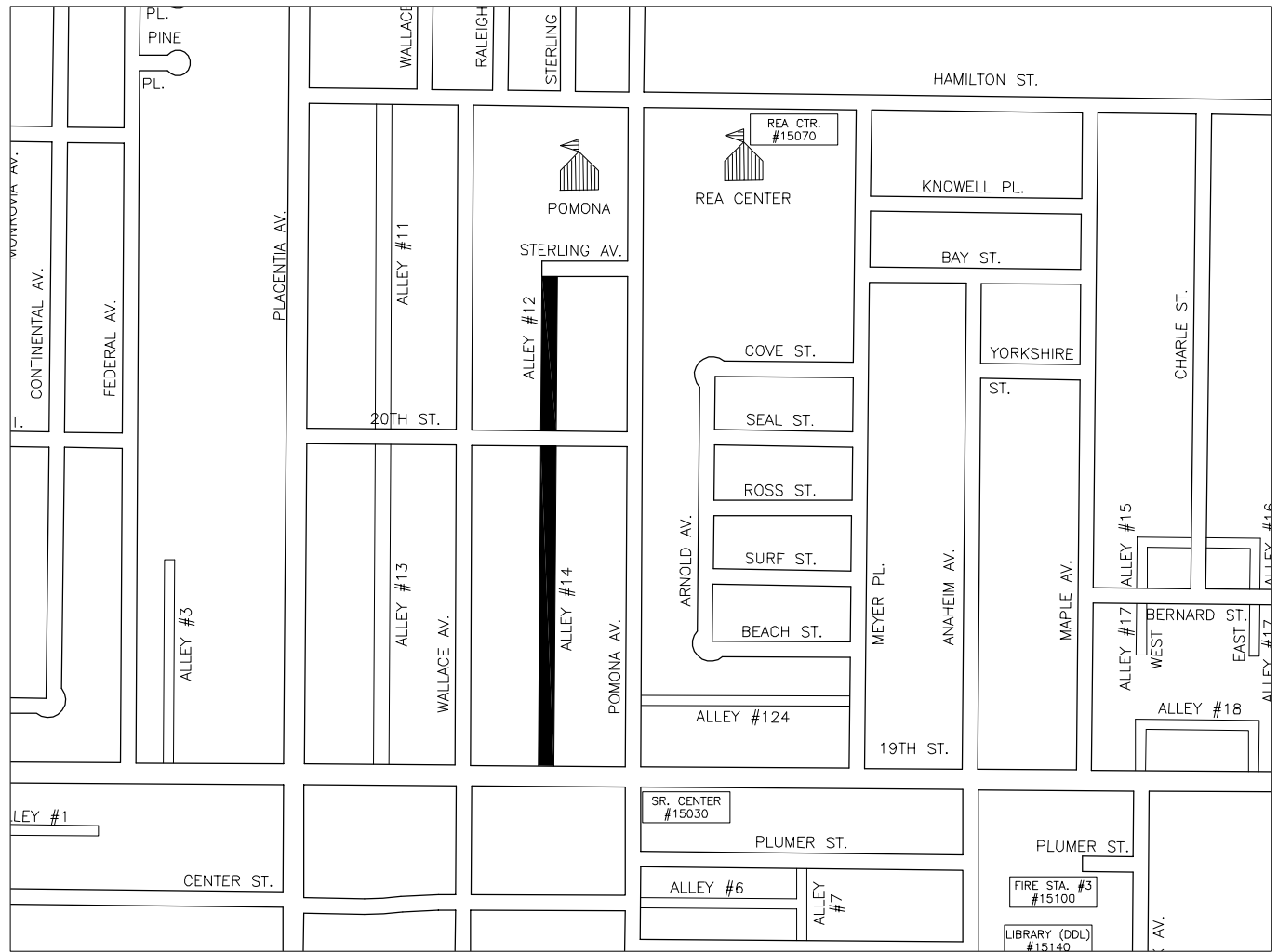


REHABILITATION OF ALLEY NOS. 70, 77, 78, 79, 85, 86, 88 AND 36 LOCATION MAP CITY PROJECT #16-03



CITY OF COSTA MESA

Public Services/Engineering



REHABILITATION OF ALLEY NOS. 70, 77, 78, 79, 85, 86, 88 AND 36 LOCATION MAP CITY PROJECT #16-03

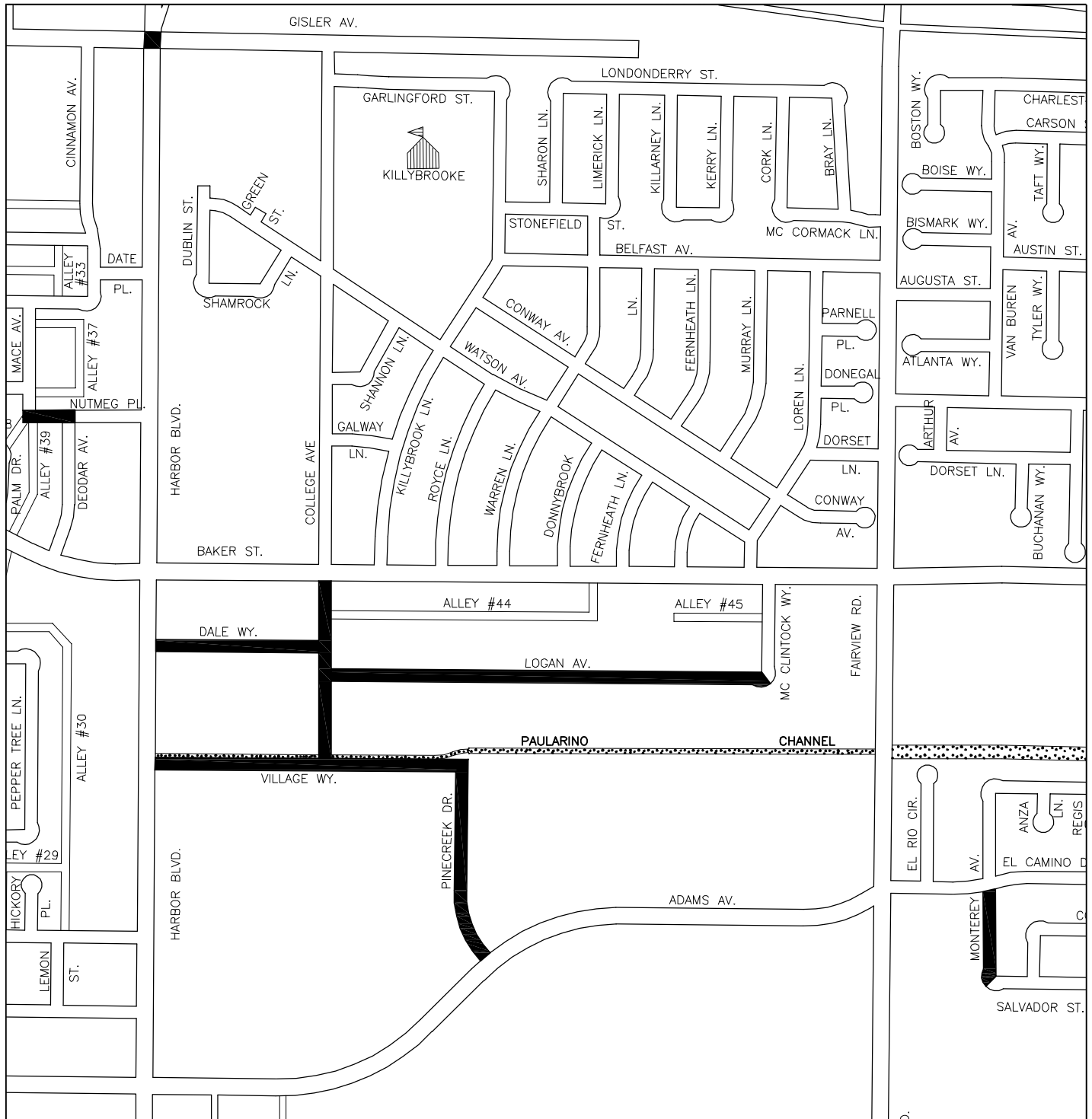


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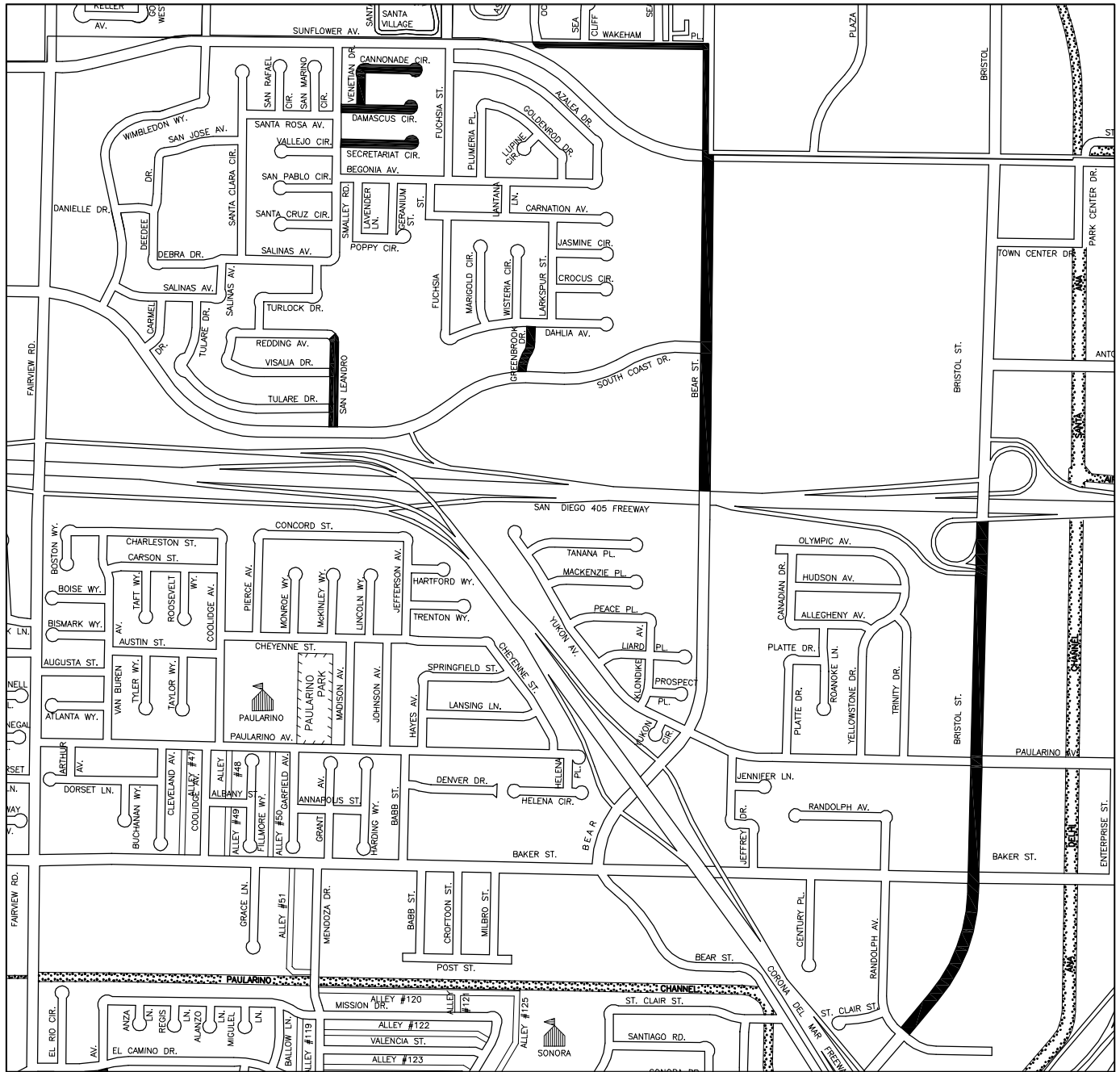


STREET IMPROVEMENT PROJECTS UNDER CONSTRUCTION LOCATION MAP

■ STREET REHABILITATION LOCATIONS

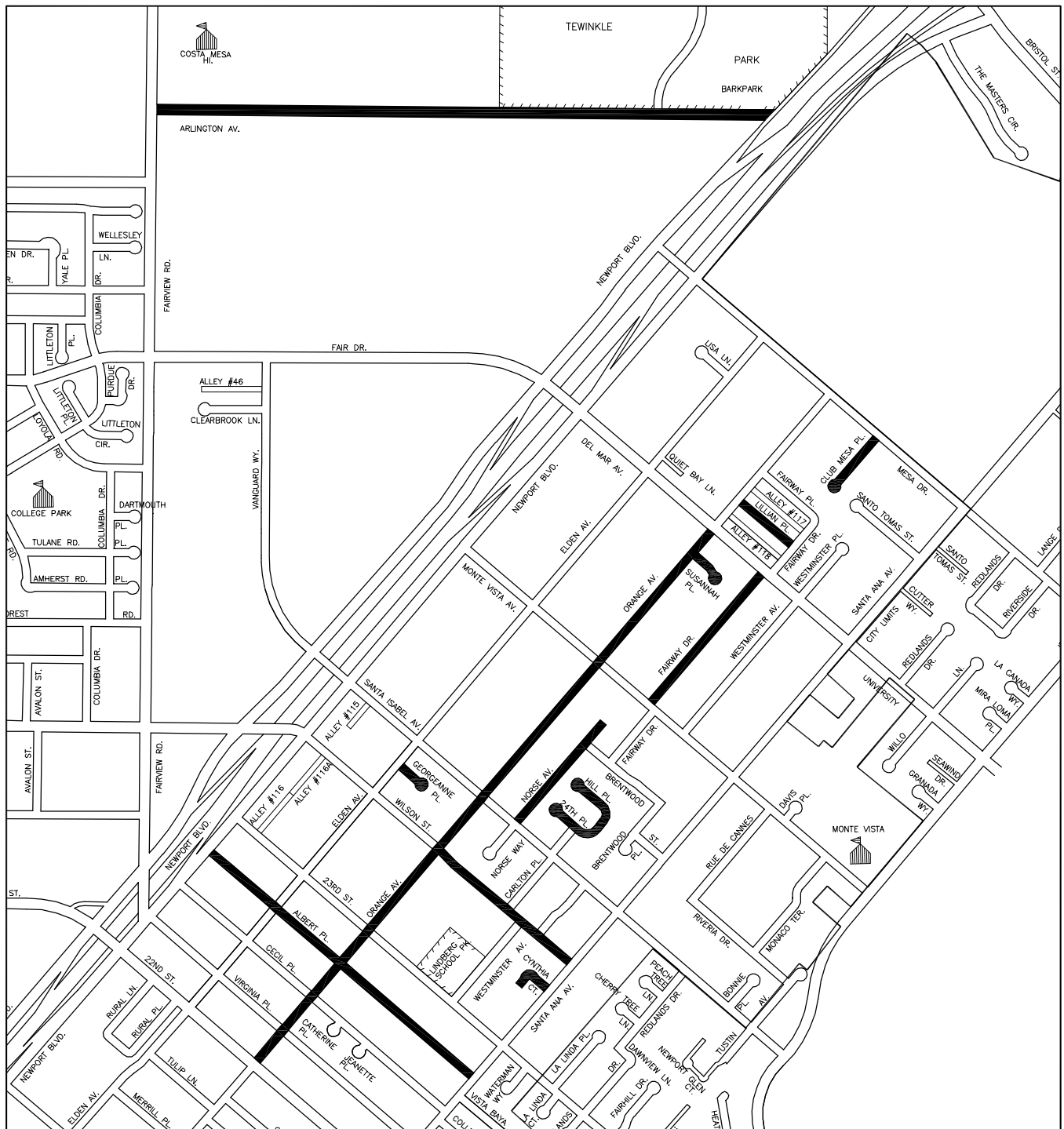


CITY OF COSTA MESA Public Services/Engineering



STREET IMPROVEMENT PROJECTS UNDER CONSTRUCTION LOCATION MAP

-  STREET REHABILITATION LOCATIONS
-  SLURRY LOCATIONS

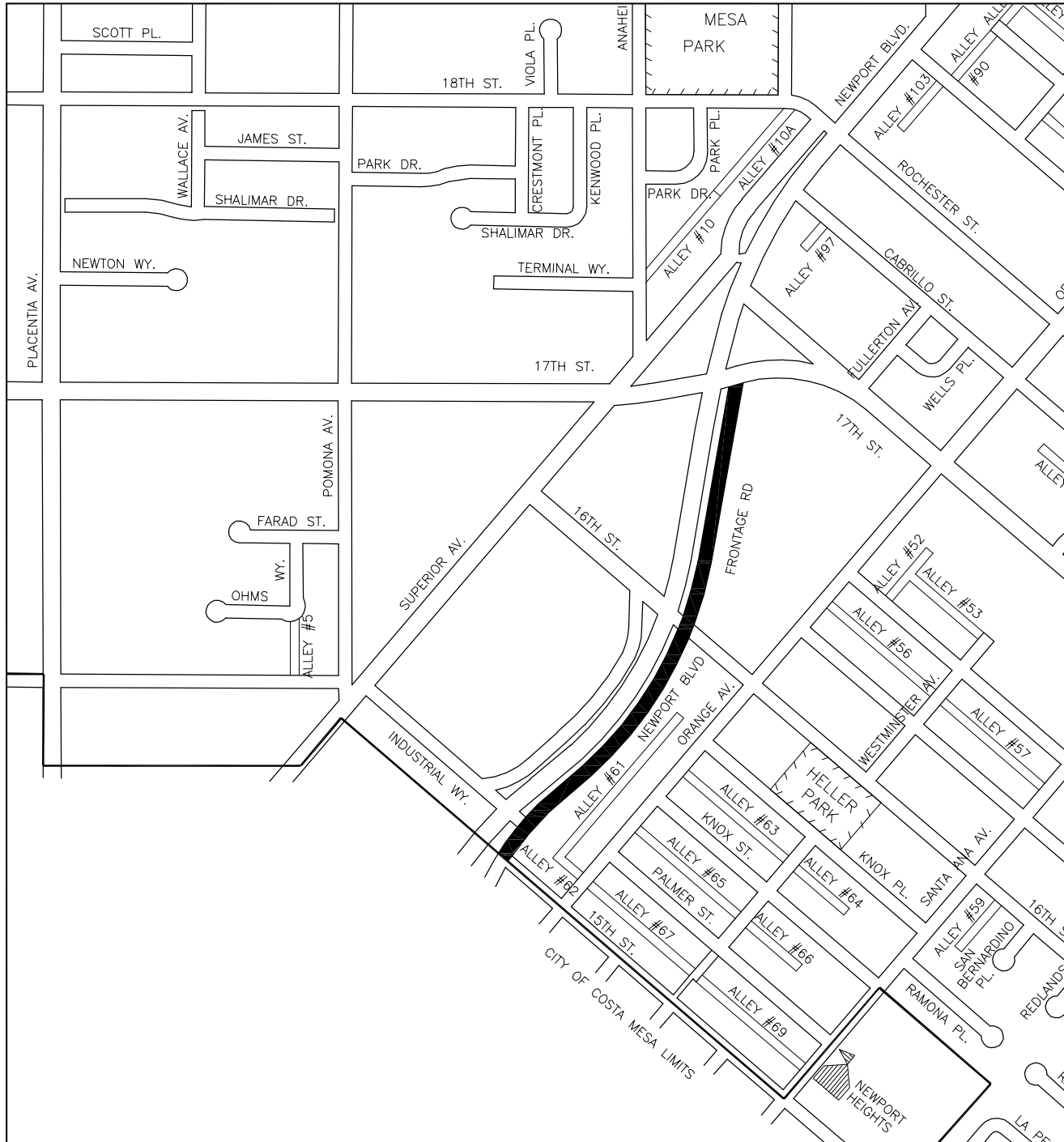


-  STREET REHABILITATION LOCATIONS
-  SLURRY LOCATIONS



CITY OF COSTA MESA

Public Services/Engineering



STREET IMPROVEMENT PROJECTS UNDER CONSTRUCTION LOCATION MAP

■ STREET REHABILITATION LOCATIONS

City of Costa Mesa, CA
FUTURE TRANSPORTATION SERVICES PROJECTS

Name	From	To
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Active Transportation Projects

Merrimac Way - Cycle Tracks and Road Diet		
Paularino Channel Trail		

Street Improvement Projects

Fairview Road HSIP Improvements	Adams Avenue	Baker Street
Harbor Boulevard/South Coast Drive Intersection Improvements		
Newport Boulevard Widening Project	19th Street	17th Street
Wilson Street Widening Project	College Avenue	Fairview Road

Traffic Operations Projects

Baker Street/Babb Street Traffic Signal Modification Project
Baker Street/Randolph Avenue New Traffic Signal
Bear Street Traffic Signal Synchronization Project
Fairview Road Traffic Signal Synchronization Project
Fairview Road/Arlington Drive Traffic Signal Modification Project
Victoria Street/Pomona Avenue Traffic Signal Modification Project

Other Projects

Active Transportation Plan
Citywide Way Finding Signage Program
I-405 Widening Project
Traffic Impact Fee Update

City of Costa Mesa, CA
Future Street Improvement Projects

Name	From	To
Alley 018	19th St	19th St
Alley 039	Nutmeg Pl	Baker St
Alley 059	16th St	S'ly end
Alley 083	Fullerton Ave	Alley 082
Alley 112	Fullerton Ave	Orange Ave

MPAH (Arterials/Collectors)

Adams Ave	Begin of Bridge at River	Harbor Blvd
Bear St	On/Off Ramps SR-73 SB	Baker St
Bear St	Yukon/Paularino Ave	S'ly Edge of Bridge over I-405
Fairview Rd	S'ly edge of Bridge over I-405	Arlington Dr
Merrimac Way	Harbor Blvd	Fairview Rd
Placentia Ave	Victoria St	Production Pl (s/o 16th St)
South Coast Dr	650' w/o Harbor Blvd	Harbor Blvd
Sunflower Ave	Cadillac Ave	Hyland Ave
Locals		
Avocado St	College Ave	Fairview Rd
Bay St	Meyer Pl	Maple Ave
California St	Minnesota Ave	Nevada Ave
Ford Rd	Harbor Blvd	Newport Blvd
Meyer Pl	19th St	Hamilton St
Monrovia Ave	n/o 16th St (City Limits)	19th St
Parson St	Bernard St	Bay St
Pomona Ave	19th St	Victoria St
Raleigh Ave	Hamilton St	Cul-de-sac
Superior Ave	400' n/o E. 17th St	18th St
Thurin St	Bay St	Victoria St

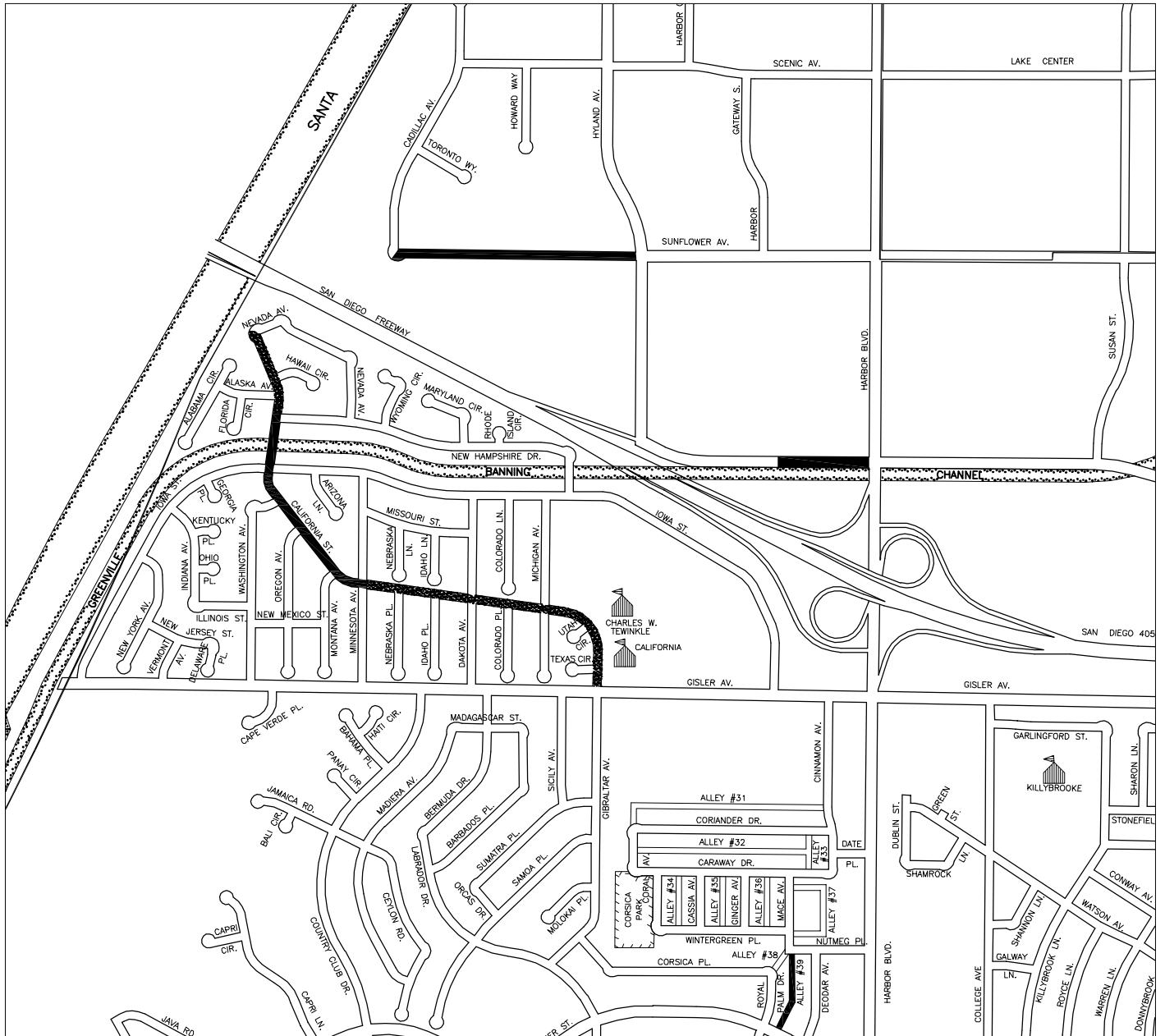
City of Costa Mesa, CA
Future Street Improvement Projects

Name	From	To
SLURRY LOCATIONS:		
20th St	Placentia Ave	Pomona Ave
Anaheim Ave	19th St	Bay St
Arnold Ave	Beach St	Cove St
Avalon St	Avocado St	Wilson St
Beach St	Arnold Ave	Meyer Pl
Bernard St	Maple Ave	Harbor Blvd
Bernard St	Harbor Blvd	E'ly end
California St	Gisler Ave	Minnesota Ave
California St	New Hampshire Dr (S'ly BCR)	Iowa St (N'ly BCR)
Charle St	Bernard St	Hamilton St
College Ave	S'ly end	Victoria St
Cove St	Arnold Ave	Meyer Pl
Doctors Cir	Cul-de-sac	Victoria St
Hamilton St	Placentia Ave	Charle St
Hamilton St	Harbor Blvd	Cul-de-sac
Knowell Pl	Meyer Pl	Maple Ave
Maple Ave	19th St	Hamilton St
Parson St	S'ly end	Victoria St
Pomona Ave	Victoria St	Wilson St
Ralcam Pl	Cul-de-sac	Thurin St
Ross St	Arnold Ave	Meyer Pl
Rutgers Dr	Avocado St	Wilson St
Seal St	Arnold Ave	Meyer Pl
Sterling Ave	Hamilton St	Cul-de-sac
Sterling Ave	300' w/o Pomona Ave	Pomona Ave
Surf St	Arnold Ave	Meyer Pl
Victoria Pl	Newport Blvd	Victoria St
Wallace Ave	19th St	Hamilton St
Wallace Ave	Hamilton St	Cul-de-sac
Yorkshire St	Anahiem Ave	Maple Ave



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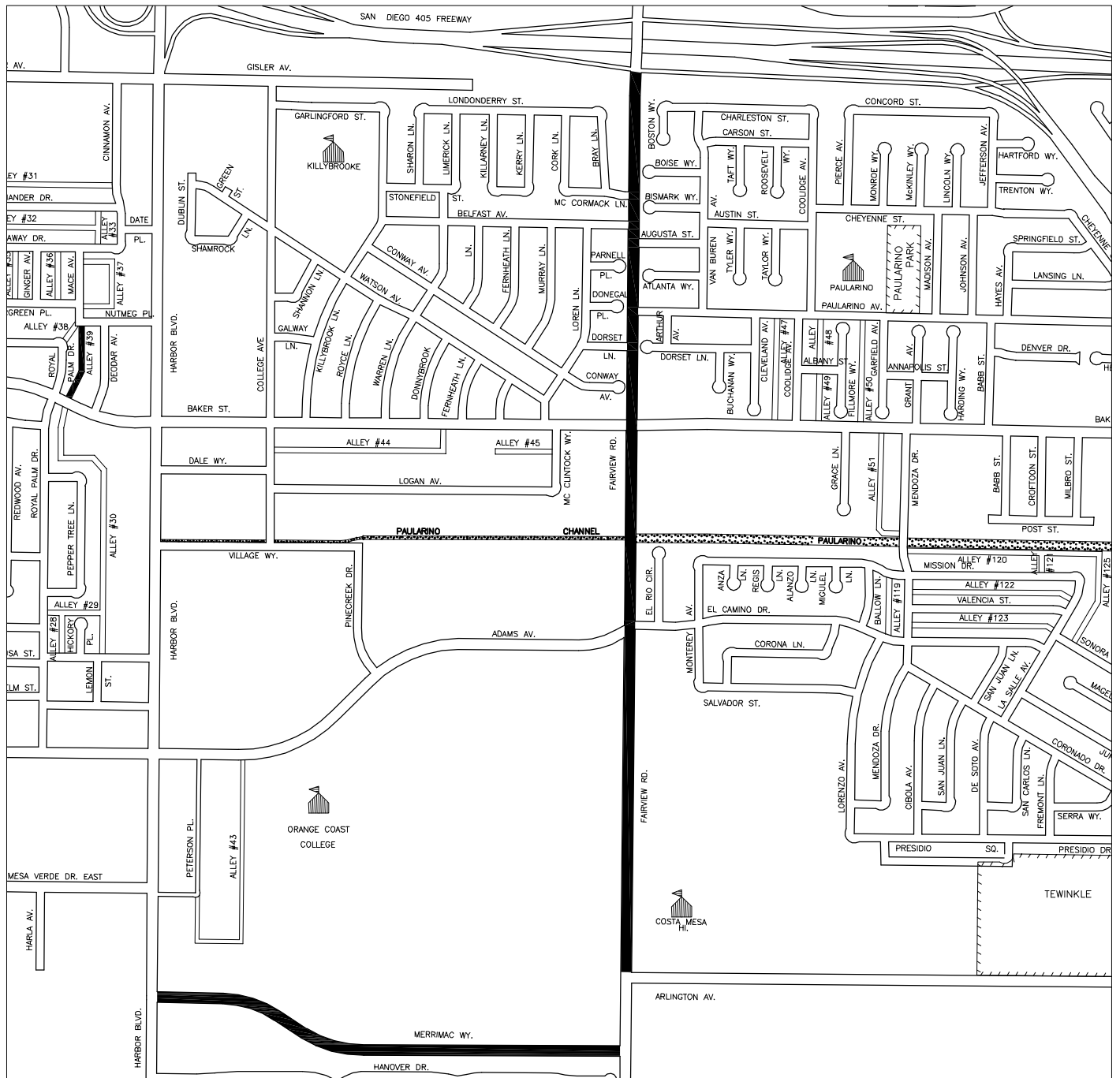
FUTURE STREET IMPROVEMENTS LOCATION MAP

-  **STREET REHABILITATION LOCATIONS**
-  **SLURRY LOCATIONS**



CITY OF COSTA MESA

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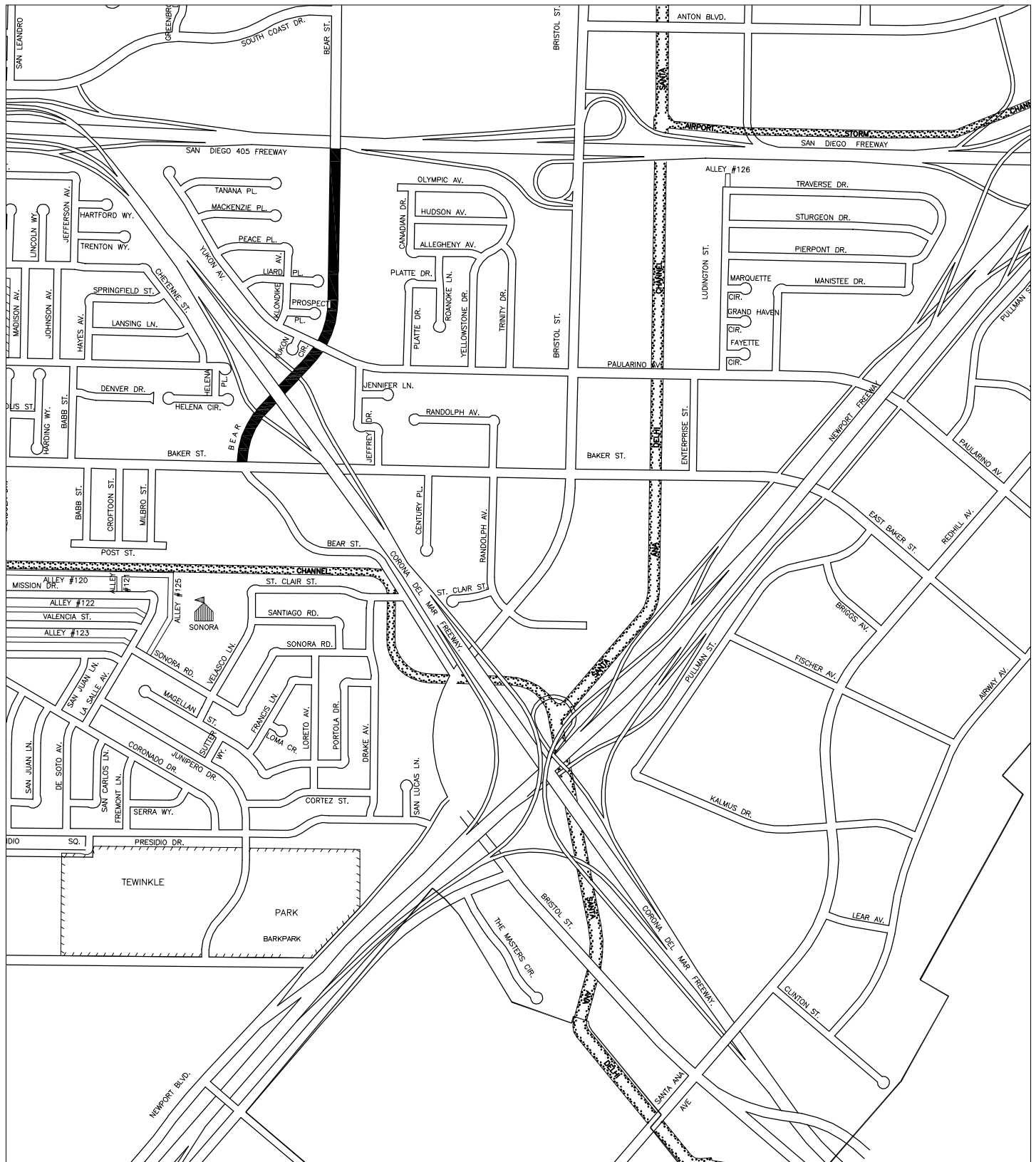
FUTURE STREET IMPROVEMENTS LOCATION MAP

-  STREET REHABILITATION LOCATIONS
-  SLURRY LOCATIONS



CITY OF COSTA MESA

Public Services/Engineering



FUTURE STREET IMPROVEMENTS LOCATION MAP

STREET REHABILITATION LOCATIONS



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ADDITIONAL DOCUMENTS FOR CC-1

WARRANT INFORMATION (12/05/17)					
Payment Ref.	Date	Remittance to:	Remittance ID:	Payment Amount	Explanation of payment
0208109	11/17/17	KTM Enterprises Inc. – Furnishing & Installing bullet	0000025258	\$28,684.94	What was this for? <i>This was for the purchase & installation of the bulletproof glass at the PD's front desk. This is payment 1 of 2. The second payment covers the replacement of the lobby's stairwell & main hallway entrance.</i>
0208151	11/17/17	County of Orange – Teletype Service for October 2017	0000003486	\$1,252.00	What is this for? <i>This is our monthly payment for teletype services through the OCSD, which provides us connectivity to DOJ & other state agencies for missing persons, stolen vehicles, etc.</i>
0208195	11/17/17	Mobile Concrete – Sidewalk Replacement – 920 Coronado	0000025560	\$355.57	What was this for? Why only one location? <i>Maintenance Services rents a one yard concrete mixer for small sidewalk projects, when needed. This rental was for this one location.</i>
0207955	11/24/17	Integrated Impressions – CM Promotional items – Promotional Items - NRPA Prog Promotional Items	0000003403	\$5, 667.70	What does NRPA stand for and what are we buying from them? <i>NRPA stands for the National Recreation and Park Association. The promotional items for the Parks & Community Services Department were for the Healthy Out of School Program that was paid for by a grant. The items were for approximately 900 ROCKS Program participants and included, reusable water bottles, eco-friendly grocery/tote bags, exercise headbands/wristbands, shirts and branded writing utensils. The other CM promotional items were for handouts and promotional items used at City events.</i>


CITY OF COSTA MESA

NOV 28 '17 AM 9:48

Public Services Department/Administration

INTEROFFICE MEMORANDUM

TO: MAYOR AND COUNCIL MEMBERS

FROM: RAJA SETHURAMAN, PUBLIC SERVICES DIRECTOR 

DATE: NOVEMBER 27, 2017

SUBJECT: STREET SWEEPING EVALUATION

Over the past few months, staff has received complaints about the effectiveness of the street sweeping program. These complaints included the quality of street sweeping, missed routes, as well as lack of enforcement of parking during street sweeping.

In order to review these complaints, Maintenance Services Division staff recently conducted a street sweeping survey to examine the efficiency of CleanStreet's sweeping services. Staff conducted the survey by performing a "stick test". The stick test is done by writing the date on a small wooden stick and placing it on street sweeping routes, prior to the street being swept. This is done without informing the street sweeping operators or the CleanStreet organization. Several routes a day are tested at random locations. This ensures that all of the street sweeping operators are tested. If the street is swept properly the stick will have been removed by the street sweeper. Before and after photos are taken of each location.

These tests were conducted on October 10th, 11th, 12th, and 17th, on the following streets:

- 399 Bay Street - Posted for street sweeping – Tuesdays, 8:00 a.m. to 10:00 a.m.
- 358 Hamilton Street - Posted for street sweeping – Tuesdays, 8:00 a.m. to 10:00 a.m.
- 281 Republic Avenue - Posted for street sweeping -Tuesdays, 8:00 a.m. to 10:00 a.m.
- 399 Bay Street - Posted for street sweeping - Tuesdays, 8:00 a.m. to 10:00 a.m.
- 970 Grove Place - Posted for street sweeping - Tuesdays, 8:00 a.m. to 10:00 a.m.
- 932 State Street - A non-posted street swept on Tuesdays.
- 886 Joann Street - Posted for street sweeping – Tuesdays, 8:00 a.m. to 10:00 a.m.
- 1830 Wallace Ave. - Posted for street sweeping - Wednesdays, 8:00 a.m. to 10:00 a.m.
- Across from 681 Plummer St. - Posted for street sweeping - Wednesdays, 8:00 a.m. to 10:00 a.m.
- Across from 188 E. 19th St. - Posted for street sweeping – Wednesdays, 8:00 a.m. to 10:00 a.m.
- 166 E. 20th Street - Posted for street sweeping – Wednesdays, 8:00 a.m. to 10:00 a.m.
- 183 Bay Street - Posted for street sweeping – Wednesdays, 8:00 a.m. to 10:00 a.m.
- 264 Cabrillo Street - Posted for street sweeping - Wednesdays, 8:00 a.m. to 10:00 a.m.
- Across from 422 Broadway-Posted for street sweeping-Wednesdays, 8:00 a.m. to 10:00 a.m.
- 770 Shalimar Avenue - A non-posted street swept on Thursdays, is all red curb.
- 740 Shalimar Avenue - A non-posted street swept on Thursdays, is all red curb.

- 2426 Orange Avenue - Posted for street sweeping – Thursdays, 8:00 a.m. to 10:00 a.m.
- 2348 Santa Ana Avenue - Posted for street sweeping –Thursdays, 8:00 a.m. to 10:00 a.m.
- 209 Tulane Place - Posted for street sweeping – Thursdays, 8:00 a.m. to 10:00 a.m.
- 216 Loyola Road - Posted for street sweeping - Thursdays, 9:00 a.m. to 11:00 a.m.
- 1909 Whittier Avenue - Posted for street sweeping - Tuesdays, 9:00 a.m. to 11:00 a.m.
- 980 Grove Place - Posted for street sweeping – Tuesdays, 9:00 a.m. to 11:00 a.m.
- 1932 Anaheim Avenue - Posted for street sweeping – Tuesdays, 9:00 a.m. to 11:00 a.m.
- 580 Yorkshire Street - Posted for street sweeping – Tuesdays, 9:00 a.m. to 11:00 a.m.
- 2220 Continental Street - Posted for street sweeping – Tuesdays, 9:00 a.m. to 11:00 a.m.
- 2270 Miner Street - Posted for street sweeping - Tuesdays, 10:00 a.m. to 1:00 p.m.

Staff then returned later in the day on the test dates to inspect gutters to check if all of the wooden sticks had been removed and the gutters were cleaned. Occasionally a couple spots were missed due to parked vehicles in the street. Photographs were taken before and after street sweeping.

The results of the survey showed that CleanStreet is performing the sweeping of residential routes on schedule. Debris is being removed from the gutters and curb lines per the specifications of the contract and meeting City standards. The inspections also showed that ample water was being used on all routes, which effectively minimizes dust. The total amount of debris removed on an annual basis by CleanStreet is higher than previous years when street sweeping was conducted by in-house resources.

Additionally, CleanStreet utilizes a program called Zonar, which tracks all sweepers through a GPS system enabling City staff in verifying swept routes, speed of travel and water usage. This is an important resource that assists staff in responding to concerns or complaints.

The evaluation and daily inspections by staff found that CleanStreet was indeed doing the job as specified in the contract and their overall job performance meets expectations. The CleanStreet organization has been very cooperative when asked for additional services and they address City's concerns in a professional and timely manner.

The largest impact to the quality of street sweeping seems to be vehicles parked in the street on both posted and non-posted routes during street sweeping hours. This continues to be the predominant issue when identifying deficiencies in the City's street sweeping program. Staff has initiated a parking solutions committee which included representatives from several divisions include Transportation, Planning, Police, and City Manager's Office. The enforcement issues and street sweeping concerns are reviewed in a cooperative manner and there is ongoing coordination to improve enforcement actions. Maintenance staff will continue to monitor street sweeping operations to ensure contract compliance.

Attachments

- c Tom Hatch, City Manager
- Tamara Letourneau, Assistant City Manager
- Rob Sharpnack, Police Chief
- Bruce Lindemann, Maintenance Superintendent

**STREET
SWEEPING**

PHOTOGRAPHS



339 BAY STREET



BEFORE



AFTER



358 HAMILTON STREET



BEFORE



AFTER



2081 REPUBLIC AVENUE



BEFORE



AFTER



1830 WALLACE STREET



BEFORE



AFTER



1830 WALLACE STREET



BEFORE



AFTER



166 E. 20TH STREET



BEFORE



AFTER



183 BAY STREET



BEFORE



AFTER



770 SHALIMAR ROAD



BEFORE



AFTER



2348 SANTA ANA AVENUE



BEFORE



AFTER



216 LOYOLA ROAD



BEFORE



AFTER



1909 WHITTIER AVENUE



BEFORE



AFTER



980 GROVE PLACE



BEFORE



AFTER



1932 ANAHEIM AVENUE



Oct 17, 2017, 7:51:27 AM

BEFORE



Oct 17, 2017, 9:45:36 AM

AFTER



580 YORKSHIRE AVENUE



BEFORE



AFTER



2220 CONTINENTAL PLACE



BEFORE



AFTER



2270 MINER STREET

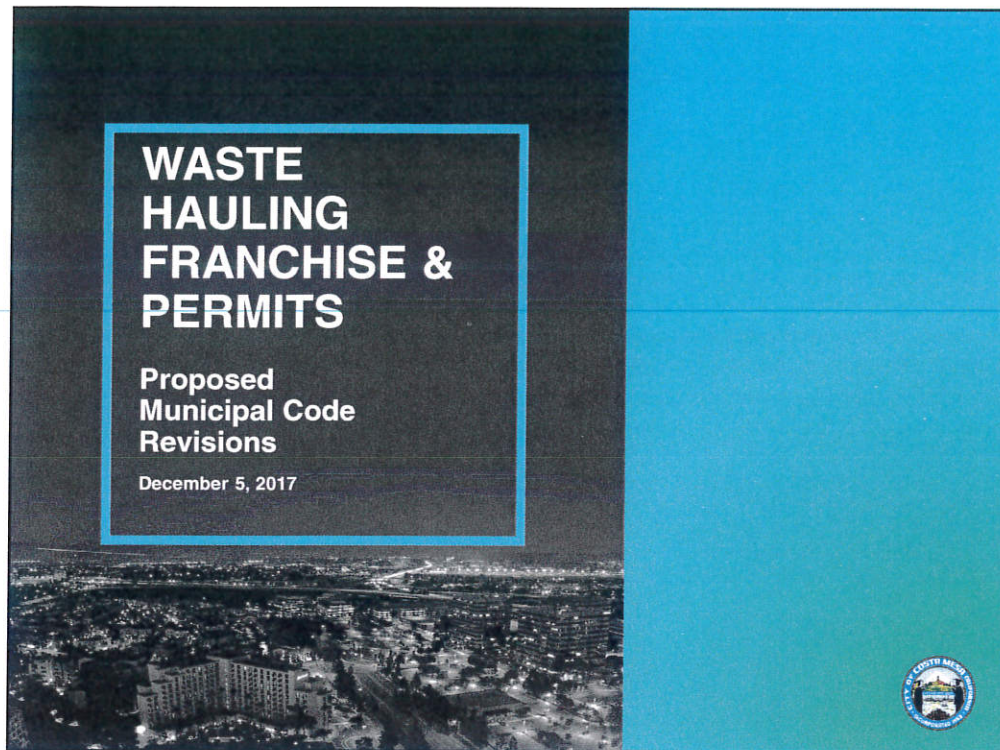


BEFORE



AFTER







OVERVIEW OF CURRENT FRANCHISE & PERMITS

- Multi-Family Complexes (5 or more units) and Commercial Businesses
- Non-Exclusive Waste Hauling Franchise (A Tier and B Tier) – 24 Haulers
- Construction and Demolition Permit Tracking System



WASTE HAULING FRANCHISE TIMELINE

Several Municipal Code Revisions by Ordinance and Resolution

Key City Council Meetings:

- **November 2004**
 - Established Solid Waste Non-Exclusive Franchise
- **August 2010**
 - Authorized a Construction and Demolition Debris Tracking System
- **December 2010**
 - Established Administrative Penalties for Waste Hauling Permit Requirements for Construction Projects



WHY CHANGE?

1. New State Monitoring and Reporting Regulations

- **2016 CALGreen Building Code**
 - Expands the number and type of projects the City is required to administer, monitor, and report on to the State
 - Does not provide a dollar value limitation for permits subject to the State's monitoring and reporting regulations
 - Increased landfill diversion of 65% on a per-project basis

2. Not making changes could subject City up to \$10,000 in daily fines and Non-Compliance with CalRecycle

3. Contractors cannot Self-Haul legally in Costa Mesa and need to address ongoing Illegal Hauling



PROPOSED MUNICIPAL CODE CHANGES

LEGALIZE AND MONITOR CONTRACTOR SELF-HAUL

- Contractor Self-Haul – ability for contractors to haul the materials they generate from their primary business activity (lower cost than a third-party waste hauler)
- Elimination of B-Tier of City's Franchise
- Cost Effective
- Provides City information to track the waste generated from each project
 - 23,557.60 tons out of approximately 100,000 tons illegally hauled by non-franchised hauling activity to Orange County Landfills
- Abbreviated Permit Process – requires list of vehicles contractor wish to use and the City be listed as additional insured on insurance policy



LEGALIZE AND MONITOR CONTRACTOR SELF-HAUL

CONTRACTOR SELF-HAUL PERMIT

<i>Fee Type</i>	<i>Annual Franchised Waste Hauler Permit and Franchise Fees</i>	<i>Proposed Contractor Self-Hauler Permit Fees</i>
Permit Fee	\$610	\$200
Pre-Payment of Franchise Fees	\$10,000 (A-Tier) \$1,500 (B-Tier)	None
Percentage of Revenue from Gross Receipts	16%	None

\$200 Permit Fee covers:

- Wear and tear on City's roadway
- Staff Time to Review Insurance and Vehicles
- Staff time to Track annual Self-Hauler Contractors



LEGALIZE AND MONITOR CONTRACTOR SELF-HAUL

PER-PROJECT PERMIT

- Required by all Self-Haul Contractors for each permitted job
- Contractors required to submit hauling receipts and a one-page report to substantiate waste diversion
- Contractors that opt to use City Franchised Waste Hauler avoid per-project fees and reporting requirements



PER-PROJECT PERMIT FEE MATRIX

Project Value	Flat Fee	Plus	For every	In value above	
\$20,000 or less	\$160				
\$20,001 through \$100,000	\$160	\$3	\$1,000	\$20,000	Or fraction thereof
\$100,001 through \$500,000	\$400	\$2	\$1,000	\$100,000	Or fraction thereof
\$500,001 or more	\$960	\$0.50	\$1,000	\$500,000	Or fraction thereof

- Developed by Building, Public Services, and Finance
- Cover's the City's administrative costs in tracking and reporting on Contractors' waste hauling and diversion activities
- Cost Effective
- Limits valuation manipulation by Applicant
- Addresses permits with multiple scopes of work



BIN CONFISCATION – DETER ILLEGAL HAULING

- Bin Confiscation – effective and low-cost measure to minimize illegal hauling
- Employed in Huntington Beach and Fountain Valley
- 48-hour 1st Notice
- 24-hour Notice for Repeat Offenders
- Bin Confiscated by Contracted Hauler
- Economic Incentive – Bins cost approximately \$3,000
- City fine not-to-exceed \$1,000 including disposal fee, impound fee, and City's administrative fee
- Forfeiture of this equipment to the contracting hauler satisfies City collection costs – no City financial obligations



ESTABLISH ADMINISTRATIVE PENALTIES

- Unfunded mandates
- AB 939 Provides Cities with the ability to Develop and Implement Fees to Recoup Program Costs
- Need administrative enforcement for compliance efforts to have an effective program

Proposed Penalties:

1. \$150 for each calendar month that a required tonnage report from a franchised hauler is late – Required Quarterly
2. Three-times the project fee for failure by an approved self-haul contractor to submit required weight tickets and diversion reporting forms
3. Two-times the project fee for failure by an approved hauler to meet 65% diversion of construction and demolition waste
4. \$1,000 impound fee for illegally placed solid waste collection containers confiscated



FINANCIAL IMPACT OF PROPOSED CHANGES

- The City receives approximately \$2 million in Franchise Revenue annually
- Proposed Code Changes are Revenue Neutral
 1. Elimination of B-Tier Franchise (CY 2016 \$61,123.31 Revenue)
 - \$61,123.31 is from B-Tier Permit, Franchise Fees, and non-refundable Pre-Payments
 2. Establish Contractor Self-Haul Permit (Projected Minimum Revenue of \$52,584)
 - Revenue projected from Pool/Spa and Roofing Projects only
- Anticipate Increased revenues by reducing illegally hauling



	<ul style="list-style-type: none">• Requested letters of support from:<ul style="list-style-type: none">• Building Industry Association• Chamber of Commerce• CalRecycle Support• 11/8 Finance & Pension Advisory Committee• Public Notice 15 Days Before 12/5 City Council Meeting• 12/5 City Council Meeting – Public Hearing• 1/2/18 City Council Meeting – Public Hearing 
PUBLIC OUTREACH & UPCOMING DATES	

QUESTIONS

**ADDITIONAL DOCUMENTS
FOR PH-2
REVIEW OF PA-17-36 (OCHS)**

ADDITIONAL DOCUMENTS FOR PH-2

TRAYLOR, MARIAN

From: GREEN, BRENDA
Sent: Wednesday, November 29, 2017 11:47 AM
To: TRAYLOR, MARIAN
Subject: FW: OC Humane Society Kennel Permit
Attachments: 1-11-17 Inspection Form.pdf; March 28, 2017 Violation Letter.pdf; 5-3-17 Inspection Form.pdf; Memo - OCHS.PDF; IMG_0854.jpg; IMG_0902 - Copy.jpg; ISOLATION 18 (1).jpg; WARD C K38 (2) - Copy.jpg; WARD D K58 (1).jpg; OCHS 2016 - 2017 audit-recommendations.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Red Category

For red folders, thank you.

Brenda Green
City Clerk
City of Costa Mesa
714/754-5221

*E-mail correspondence with the City of Costa Mesa (and attachments, if any) may be subject to the California Public Records Act, and as such may, therefore, be subject to public disclosure unless otherwise exempt under the act. **Note: Using the "Reply All" option may inadvertently result in a Brown Act violation.***

From: SHARPNACK, ROBERT
Sent: Wednesday, November 29, 2017 11:32 AM
To: GREEN, BRENDA <brenda.green@costamesaca.gov>
Cc: MANLEY, MARK <MMANLEY@costamesaca.gov>
Subject: FW: OC Humane Society Kennel Permit

Brenda,

As discussed this morning, please print this email and include with the attached OCHS 2016-2017 audit recommendations for the red folders.

Thanks,

Robert N. Sharpnack | Chief of Police
City of Costa Mesa | Police Department
Phone 714.754.5117 | Fax 714.754.5002
rsharpnack@costamesaca.gov



recipient (or an employee or agent responsible for delivering this e-mail to the intended recipient), you are hereby notified that any copying, disclosure or distribution of this information is strictly prohibited.

From: SHARPNACK, ROBERT
Sent: Friday, August 11, 2017 5:45 PM
To: CITY COUNCIL <CITYCOUNCIL@ci.costa-mesa.ca.us>
Cc: HATCH, THOMAS <THOMAS.HATCH@costamesaca.gov>
Subject: FW: OC Humane Society Kennel Permit

****Please Do Not Reply To All****

Mayor and Council Members,

In December 2016, the Orange County Humane Society applied for its annual kennel permit through Orange County Animal Care. In January 2017, OC Animal Care conducted a corresponding inspection at the OC Humane Society site. During the visit, deficiencies were noted and identified for correction.

On Wednesday morning (8/09), an OC Animal Care representative contacted Tom Hatch regarding the status of OC Humane Society's kennel permit. He expressed concern and forwarded several documents (attached) which detail factual circumstances observed at the OC Humane Society during inspections. Tom and I subsequently participated in a conference call during which we learned among other things, the details of a deceased parakeet. The parakeet died back in May, while housed at the OC Humane Society. As a result of these concerns, OC Animal Care expressed their intent to deny OC Humane Society's request for the annual kennel permit. The denial is to take place after a 60-day period. However, the OC Humane Society has a right of appeal, which must be exercised in the first 30-days. Without a valid kennel license, OC Humane Society cannot operate as a shelter. Tom inquired about the potential for a temporary contract with the County. However, they stated that was not possible, as it would violate their contracts with other member cities.

Wednesday afternoon, Captain Manley and Lieutenant Bakkila responded to the OC Humane Society to check the noted deficiencies and overall conditions at the shelter. Afterward, they advised all noted deficiencies appeared to be corrected and the facility appeared clean and orderly.

Today, Tom, myself, the Garden Grove City Manager and Deputy City Manager met with Dr. Butros at the OC Humane Society. Dr. Butros received the letter from OC Animal Care officially denying his permit. Dr. Butros expressed his intent to appeal the decision and stated all deficiencies have been corrected. Per policy OC Animal Care had a police report taken and asked the District Attorney's Office to review the circumstances surround the death of the parakeet. To better clarify order of events, I have asked Lieutenant Bakkila to complete a detailed chronology outlining the events as they occurred and information regarding corrections.

Rest assured, we take this matter very seriously and will keep you apprised of any new information. For further background and relevant information, I am forwarding Captain Manley's informational email below. If you have any additional questions, do not hesitate to ask.

Regards,

Robert N. Sharpnack | Chief of Police
City of Costa Mesa | Police Department
Phone 714.754.5117 | Fax 714.754.5002
rsharpnack@costamesaca.gov



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From: MANLEY, MARK
Sent: Thursday, August 10, 2017 2:25 PM
To: SHARPBACK, ROBERT <RSHARPBACK@costamesaca.gov>
Subject: FW: OC Humane Society Kennel Permit

Chief,

Yesterday, City staff received the below email from the OC Community Resources regarding the decision to deny Orange County Humane Society's (OCHS) kennel renewal application at this time. This was prompted by prior inspection violations noted by OC Animal Care and an incident of an animal death investigation, which involved a deceased parakeet in the custody of OCHS that was discovered by OC Animal Care in May of this year. OCHS will remain open for at least the next 60 days pending a potential appeals process for the kennel renewal application (please see email below by Director Dylan Wright).

The purpose of my email is to address the recent OC Animal Care inspection and provide background context as to how the Police Department has been working with OCHS to continually improve facility conditions. Speaking with our staff and based on my observations, I feel we are moving in a positive direction that provides the best possible animal shelter services for our community.

Upon receiving the below email yesterday, I called and spoke with the representative from OC Animal Care who performed inspections of OCHS over the last several months. The last completed inspection was on May 3rd and detailed two deficient areas for correction. These involved adding perches to some of the cat kennels on site and providing additional lighting to certain dog kennels. As a result, yesterday, Lt. Vic Bakkila and I went to OCHS to personally walk the facility, review the noted areas for correction and provide a spot-inspection of the overall facility. Lt. Bakkila and I verified that previous deficiencies had been corrected. Furthermore, the personnel staffing on site and the overall cleanliness of the facility and animals being kept there was excellent.

Prior to the above-mentioned May 3rd inspection, OC Animal Care conducted two previous inspections this year. The first inspection on January 11th noted five items for correction. Some of these items were rectified rather quickly. An issue of cat kennel configurations with perches required an entirely new purchase of several new kennels. This was later accomplished and cats were relocated away from dogs into climate-controlled rooms. As a result of the city of Garden Grove's new contract with OCHS in January, we saw a significant influx of cats and the purchase and relocation of additional new cat kennels was required.

The March 21st inspection largely observed a "buildup of grime" and maintenance repairs within some of the dog kennels, in addition to a procedural issue of temporarily housing dogs in a shortened dog run kennel away from food and water. The sanitation and the procedural housing issues were immediately corrected by OCHS volunteer staff.

At this time, we feel OCHS has addressed all of the previously noted OC Animal Care deficiencies for correction.

Background

To provide further background, in early 2016, the Costa Mesa Police Department initiated an audit and action-plan to address concerns at that time. The attached *OCHS 2016-2017 Audit & Recommendations* document provides those action-items for your review.

In doing so, we initiated efforts to improve the conditions and quality of life for our animals by conducting reoccurring, informal inspections of OCHS by our Police Department Animal Control Officer (ACO) staff. Inspections include cleanliness of kennels, identifying other potential health issues, and ensuring the proper care and feeding of animals. Inspections occur as ACO workloads allow. ACO staff continues to remain engaged with OCHS and issues are promptly addressed when observed. Since June 2017, the frequency of OCHS site inspections by ACO staff has increased significantly with the filling of a vacant full-time ACO position (vacant since 2016), as well as the filling of a brand new part-time ACO position that is charged with daily shelter liaison responsibilities. Additionally, I have discussed with Public Affairs Manager Roxi Fyad opportunities to increase marketing of pets for adoption and other services at OCHS to help bridge any communication gaps with our residents.

Later this month, Police Department ACO staff will begin training on the much anticipated Superior Animal Control CAD/RMS reporting module. This was a \$27k mid-year budget purchase that includes a direct interface with OCHS' PetPoint software data management system. This will allow for greater accounting and reporting capabilities with regard to OCHS.

Even with the Police Department's collaboration, there were still deficiencies noted in the attached county inspections. According to the OC Animal Care representative I spoke with, sanitation and upkeep deficiencies are not uncommon with other commercial kennels and shelters under OC Animal Care jurisdiction. As evident in the totality of corrections made subsequent to the May 3rd inspection, Police Department staff feels OCHS has made considerable improvements. As an example, OCHS recently increased its number of kennel attendants from three to five paid staff members who cover 7-days a week.

In January of 2017, OCHS contracted with the city of Garden Grove for animal shelter services. Costa Mesa averages 50-60 impounded animals per month. Since January, it has been noted that Garden Grove brings in approximately *two to three times more* impounded animals on a monthly basis than Costa Mesa. The Police Department recognizes Garden Grove's presence has created increased workload challenges for OCHS staff. Not likely coincidental, OCHS began facing many of the recent OC Animal Care inspection challenges upon Garden Grove joining OCHS. Police Department and Garden Grove staff met earlier this morning to begin a collaborative and ongoing working group to address future issues.

Proposed New OCHS Facility in Costa Mesa

Since late 2016, Lt. Bakkila has been working directly with Dr. Botros to locate a satellite facility that could cater predominately to the care and convenience of Costa Mesa pets and residents. This past month, a property was located at 642 Baker St. in Costa Mesa, the former site of Swift Slip Dock & Pier Builders ([Map of 642 Baker St.](#)). City Manager Hatch, Lt. Bakkila, and I toured this facility and were very excited about the amenities and possibility for a shelter located within our city. Dr. Botros subsequently began escrow last week. The property at 642 Baker is in a commercial area and freeway accessible from other parts of Costa Mesa. Further, it has separate on site office space that Police Department ACO staff could ideally occupy as a substation for increased oversight and access to the public. Intake, redemptions and adoptions of Costa Mesa animals could all occur at this location. The Police Department wholeheartedly solicits City Council's enthusiasm for this proposed project, if all goes as planned.

Conclusion

Police Department staff continues to work closely with OCHS, even more so with our full staffing of ACO personnel. Dr. Botros continues to be responsive to course corrections. This includes his recent approval of City staff's request to extend the pet holding period from five to seven days in order to allow Costa Mesa pet owners a longer period to reclaim lost pets. Conversely, the apparent lack of care that likely caused the unfortunate deceased parakeet in May and culminated in the denial of OCHS' kennel renewal application is unequivocally unacceptable by all standards. In conversation yesterday with Dr. Botros, he is committed to the application appeal process and continuing to work

alongside the Police Department and City staff. Continued collaboration and the pending purchase of a new OCHS shelter facility within Costa Mesa provides an opportunity to increase the level of outstanding services moving forward. I'm confident in the direction we are going.

If any City Council members have questions or concerns and/or would like a tour of the OCHS facility and operations, myself and Lt. Bakkila would more than willing to do so at their convenience.

Sincerely,

MARK M. MANLEY | CAPTAIN
City of Costa Mesa | Police Department
Phone 714.754.5043 | Fax 714.754.5002

From: HATCH, THOMAS
Sent: Wednesday, August 09, 2017 8:47 AM
To: SHARPNACK, ROBERT <RSHARPNACK@costamesaca.gov>; MANLEY, MARK <MMANLEY@costamesaca.gov>;
BAKKILA, VICTOR <VBAKKILA@costamesaca.gov>; FYAD, ROXI <RFYAD@costamesaca.gov>
Subject: FW: OC Humane Society Kennel Permit

From: Wright, Dylan [<mailto:Dylan.Wright@occr.ocgov.com>]
Sent: Wednesday, August 09, 2017 8:35 AM
To: HATCH, THOMAS <THOMAS.HATCH@costamesaca.gov>
Cc: Hawkins, Jennifer <Jennifer.Hawkins@occr.ocgov.com>
Subject: OC Humane Society Kennel Permit

Tom,

As discussed, attached are the inspection reports/notices issued by OC Animal Care to OC Humane Society for code violations and the inspection report related to the animal death (cruelty investigation in process by DA). Representative pictures are also included. Due to these ongoing issues, OCAC will be denying OC Humane's kennel application. There is an appeals process and OC Humane can reapply for a permit at any time. That said, it will be incumbent upon OC Humane to demonstrate the ability to comply with applicable codes before a permit can be issued.

Dr. Hawkins and I will call you at 9:30 this morning to discuss further.

Thank you,

Dylan



Dylan Wright
Director
OC Community Resources
1770 N. Broadway, 4th Floor
Santa Ana, CA 92706
Office: (714) 480-2788 | Fax: 714-480-2899

2016 - 2017 Costa Mesa OCHS Audit and Recommendations Spreadsheet

Reported Non-Compliance Concerns	Initial Assessment of Audit Findings	Status Update – <u>January 2017</u>
1. Absence of dedicated full-time Shelter Manager/Coordinator	Pending hiring/assignment of P/T ACO for joint OCHS/CM duties.	Mirna Metrey has been the full-time manager of the OCHS shelter since December 2014. PD is processing one part-time ACO who will be a shelter liaison, as well bringing on one part-time office support person to conduct reoccurring audits of shelter operations.
2. Vaccination & parasite control best practices	In compliance per ACO A. Rodriguez	Best practices are followed (refer to memo for detailed information)
3. Spay & neutering requirements at adoption (per CA Food & Agricultural Code)	In compliance per ACO A. Rodriguez	In compliance with Food & Agriculture Code section 30503 (refer to memo for detailed information).
4. No sanitation plan	Per ACO A. Rodriguez, OCHS follows HSUS (Humane Society of US) guidelines for drainage, disease control, cleaning, etc.	OCHS follows HSUS (Humane Society of US) guidelines for drainage, disease control, cleaning, etc.
5. Proper record keeping and billing (per City agreement)	TBD. Planned assignment of P/T ACO w/ tablet	PD approves monthly invoicing, which goes to Finance. Last fee increase by OCHS was June 2015. Per ACO staff, CM is properly receiving spay and neuter fines and dog licensing fees from OCHS per agreement (fees submitted to Finance); PD personnel have been conducting reoccurring inspections of the shelter, which will increase in frequency with the part-time staff coming aboard.
6. Improper retention of adoption sales tax	<p>Per S. Dunivent, HDL rep Robin Sturdivant advised sales tax does not apply to adoption-related services for non-profit organizations. OCHS staff claims it is "lawfully charging taxes" to public for adoptions (OCHS accountant claims this is lawfully being done).</p> <p>Per ACO A. Rodriguez, CM is properly receiving spay and neuter fines and dog licensing fees from OCHS per agreement (fees submitted to CM Finance); adoption and impound fees to be retained by OCHS.</p>	Last year, PD, Finance, and Dr. Botros' accountant had a conference call with the State of California BOE to clarify the sales tax issue. The City was correct in asserting that sales tax should not be collected on animal adoptions. Since, OCHS no longer collects sales taxes for animal adoptions.

<p>7. 7-day holds required per S. Genis, prior to adopting out animals, but 5-day adopt outs are allegedly being done by OCHS in violation of statute.</p>	<p>Per ACO A. Rodriguez, 5-day adopt-outs (not including day animal brought in) are "lawfully" being done (Food & Agriculture Code 31108(a)(1) / Impounding Period for Stray Dogs: 4-day hold required, not including day animal brought in).</p>	<p>OCHS complies with CA Food & Agriculture Code 31108. (refer to memo for detailed information).</p>
<p>8. Confirm OCHS properly registered and current as "non-profit" organization, i.e. i) 990 tax forms (2012-14), and ii) By Laws and Articles of Incorporation.</p>	<p>Jones and Mayer attorney Ivy Tsai and Brittany Roberto reviewing said documents ** Awaiting Dr. Botros' accountant Milad Saad to forward actual Articles of Incorporation doc's for Ivy to review; awaiting reply from Ivy Tsai.</p>	<p>OCHS is registered as a 501 non-profit, state identification #95-2225005.</p>
<p>9. CIP improvements to better address shelter environment. Items discussed:</p> <ul style="list-style-type: none"> - Extend cinderblock wall to physically separate dog and cat kennel areas; - Install additional ventilation hardware in enclosed kennel area; - Install skylights for increased lighting; - Install security bars over louvered windows for added security. 	<p>Items awaiting itemized bid from Dr. Botros' architect.</p>	<p>Dr. Botros is currently seeking a satellite intake facility for City impounded animals. Lt. Bakkila has been working with Dr. Botros to identify a property that offer space, amenities, and environment that will satisfy previous facility concerns. Each of the identified concerns should and will be addressed once a new property facility is leased.</p>
<p>10. Tablet accessible site inspection procedure; improved website features to assist with adoptions.</p>	<p>Provided form (templates/formats) intended to be stored on tablet for use, i.e. monthly reports, annual LRCA reports, etc.</p> <p>Enable "daily site log" (check off list) entries by CM ACO's tasked with daily inspections.</p>	<p>The Police Department received read-only access to OCHS' PetPoint tracking software. More importantly, the Police Department was recently approved to purchase the SunGard CAD/RMS Animal Control software module that will specifically manage and provide enhanced capabilities for animal control calls-for-service documentation and reporting. Additionally, this software will be integrated with OCHS' PetPoint software to enable shared animal impound data that will compile the most comprehensive database for animals collected and dispo'd by both the Police Department and OCHS.</p>

ADDITIONAL DOCUMENTS FOR PH-2

November 29, 2017

City of Costa Mesa
City Council
77 Fair Drive
Costa Mesa, CA 92628

RE: *Opposition; Planning Application PA-17-36
Animal Shelter at 642 Baker St., Costa Mesa*



Dear City Council:

I represent the owner of the neighboring property at 630-636 Baker St., Costa Mesa and I am the owner of the adjacent business at 636 Baker St., Costa Mesa. The property was originally developed by my grandparents. I have operated my property management business at this location for 25 years.

I understand the desire of the City staff to have an animal shelter within the city boundaries, but this is not a suitable location for such a facility and I respectfully ask that you deny the proposed application.

Here are some of my concerns with the proposed application;

1. The dogs barking and other noises from the shelter would be materially detrimental to our business, and would not allow us the quiet enjoyment of our property. Because our neighboring properties share a zero lot line, the interior of my business is within one foot of where the animals would be kept. I do not have confidence that any sound deadening measures will be sufficient to completely remove the negative impact. We will most certainly hear the dogs barking and other animal noises. We have already been troubled by the construction noise from Dr. Botros' contractors working on the improvements they have begun.
2. The site parking provided is not sufficient for this use. Ten parking spaces including parking for OCHS staff, animal control officers, and volunteers will not be sufficient for daily operations, let alone public events like adoption fairs. Because there is no street parking on Baker and our parking lot is adjacent to the building, visitors to the shelter will park in our parking lot. This has already been proven by the use of our lot by the clients of previous businesses occupying the property, and this would be worse. Visitors parking at neighboring properties is unacceptable and the undue burden of "policing" this issue would unfairly fall on me and the other businesses in our building.
3. The gate entrance to the property is narrow and its location is not obvious to those who are not familiar with the address and are trying to find it. The shelter would bring more of this type of traffic to the location and this is dangerous. We have already witnessed several accidents in front of our property with the speed of traffic, and lack of traffic signals on Baker St., between Bristol and the 55 freeway.
4. The location as developed is potentially dangerous for animals and the public. Should an animal get off leash, it will likely run toward the open gate and into oncoming traffic on Baker St.
5. The site selection process is flawed. Based on my brief conversations with Lieutenant Bakkila, it seems he was solely tasked with finding a suitable location for a new animal shelter. It was clear to me within our first conversation, that he was not enjoying working on this project and indicated that the sooner he could get this done and behind him the better. There was no testimony in the planning commission meeting that any real estate professionals had been retained to assist in the site selection process.

Rather, it seems Lieutenant Bakkila saw a "for sale" sign when driving by, and Dr. Botros jumped to purchase the property, with little consideration of whether it was appropriate for a shelter, or how it would impact the neighbors. It is my experience that typically under similar circumstances, a buyer would put the property into escrow with a contingency that the property be approved for the buyer's intended use before the sale is completed. But in this case, I can only assume that Dr. Botros was given assurances by staff that his use of the property would be approved by the city, as he so quickly purchased the property before his use of the property was approved.

6. While standing in a group with my neighbors after the planning commission meeting, Lieutenant Bakkila said that out of everyone in the group, it was the impact to me that he was most worried about. If he is concerned about the impact to me and my business by the operation of the animal shelter at this location, I think the planning commission should have been made aware of those concerns, so they could be considered.
7. The timing to approve the shelter is also flawed. It seems appropriate that the animal services committee should be in place and have the opportunity to weigh in on these important issues before key decisions about the facility, location, and operator are determined. In light of the opposition to continuing with OCHS to provide animal shelter services, moving forward to approve a new shelter use directly with Dr. Botros less than two months before the current contract expires and before the animal services committee has had the opportunity to participate in the process, is inappropriate and premature.
8. The cover page of the applicant's plans clearly identifies the work area to include our property and a portion of the neighbor's property to the North for additional parking. The plans as submitted include numbered parking spaces of up to 32 parking spaces. The applicant will likely say that this is simply a drafting error, but I have reason to believe that there are bigger plans for this shelter than are being discussed openly with this application. Lieutenant Bakkila testified in the planning commission meeting that he anticipates other cities will also bring their animals to this location, which would make this a regional facility. In addition, the application provides that veterinary services will be performed onsite, but there are no improvements/surgery rooms shown on the plans to perform these services. I suspect it is the intention of the applicant and possibly city staff that any future expansion of the shelter or related services will likely require the use of our property and therein justify a hostile acquisition of our property. If in spite of the opposition to this application, the council moves forward with the approval of the animal shelter at this location, I ask that as a condition of approval, the City enter into an agreement that in no case will the City take our property by hostile action for the operation, expansion of the animal shelter, animal control services, or any related uses.
9. There are more suitable locations and options for an animal shelter facility within the city. For instance, the former South Pacific Car Wash at 2750-2770 Bristol St. The property is being marketed as a redevelopment opportunity, with an existing building of 4,496 sq. ft. on 1.55 acres of land. This location is adjacent to the Bone Adventure Pet boarding facility. The property would provide ample land for yard area and future expansion options. The site is in close proximity to the police department, is easily accessible, and does not neighbor any other businesses to which it would cause undue detriment. The property appears to be an ideal location to operate an animal shelter.

Thank you.

Sincerely,
TRIAD COMMERCIAL

A handwritten signature in black ink, appearing to read "Bruce Parsons", with a long horizontal flourish extending to the right.

Bruce Parsons
Owner/Principal

Subject:

RE: PH-2 and NB-1 December 5, 2017 Agenda

ADDITIONAL DOCUMENTS FOR PH-2

From: Christie McDaniel [mcdaniel@tag-oc.com]

Sent: Tuesday, December 05, 2017 9:33 AM

To: GENIS, SANDRA; Allan Mansoor (allanmansoor@gmail.com); FOLEY, KATRINA; Jim Righeimer (Jim.Righeimer@costamesaca.gov); John Stephens (John.Stepens@costamesaca.gov)

Subject: PH-2 and NB-1 December 5, 2017 Agenda

Dear Mayor Genis and Councilmembers,

I am a resident of Costa Mesa and have been watching closely the Planning Commission decision on PH-2 and also monitoring the OC Humane Society contract. Unfortunately, due to a work related conflict, I cannot attend tonight's meeting. I wanted to take this opportunity to share my questions related to these two agenda items.

PH-2:

Under "Proposed Use" it indicates an "area for outdoor walking and exercising of leashed animals is also proposed, however this activity would be limited to the confines of the site and will not be permitted on public sidewalks.": What is the impact on the shelter animals from surrounding businesses while in this walk/exercise area? There was testimony at the Planning Commission (and also letters submitted) from surrounding business owners (who operate automotive repair shops and a racing business who has indicated publically running race engines which are very loud and has expressed his concern about this noise impact on the animals).

Under "Requests for Review Planning Commission Action" it indicates "The Applicant has indicated that only animals from the City of Costa Mesa will be received at the proposed facility.": Is this a condition of the CUP? How does the City plan to verify if this true?

A general question to ask the City Attorney: If this CUP is approved is the City under any obligation to approve NB-1 (OCHS contract)? Are there any consequences if NB-1 is not approved? Are there any consequences if the City goes out to bid for an RFP in the next 6 months for a new shelter provider and another provider is selected by Council?

ADDITIONAL DOCUMENTS FOR PH-2

Informal Paraphrased notes from a meeting between Dr. Botros, owner of the Orange County Animal Shelter and John Stephens, Costa Mesa City Council Member – 12/4/2017 10:30-11:30 am.

John – How is your company organized?

Botros – It is a nonprofit 501C (3)

John – Do you have a Board of Directors?

Botros – Yes, Myself, Mike Edmonds (A medical rep that Botros has known for years), and Dr. Botros's wife.

John – How often does your board meet?

Botros – we meet once a year.

John – Form 909 of your public corp. documents, why is it not filled in?

Botros – Have no idea.

John – If we move forward with your facility, would you allow a City of Costa Mesa Representative to sit on your Board?

Botros – Possibly, I will need to speak to my advisors.

John - Is Orange County Humane Society (OCHS) affiliated with another organization? If so, which one?

Botros – Yes

John – Does OCHS have a license to operate with the name?

Botros – Yes it is held by the United States Humane Society.

John – do you have an outside accountant?

Botros – Yes, AMH Prestige. They perform payroll and general accounting. He was not sure about single year audits.

John - Who is on your staff?

Botros –All Dr.'s at AAA animal clinic, Mirna Metry (full-time for 5 years) leaving at the end of the year, Rose Gonzales (supervisor, has been there for roughly 5 years full-time), Mariet Makar (3 or 4 years' part-time clerk, she is a student and works 3 ½ days a week), Allyssa [didn't know last name] who is new but pregnant and will be moving on soon. Allyssa used to work at Pet Smart.

John -Anyone else?

Botros –Yes, four (4) animal attendants, 2 full 2 part-time and head tech trainer, Antonia Hymas (A 29-year employee). Antonio also works at AAA hospital.

John -How much time do you spend at the shelter?

Botros –As a physician, 5-6 hours a day. At the kennel, I check the cleaning in the am and once on my way out for the day.

John -How many volunteers work at the kennel?

Botros –On paper about 20 but probably 5 or 6 that actually put in substantial time.

John -Do you have much contact with volunteers?

Botros –Not really

John -Do you have a training program for the volunteers?

Botros –Yes, we use handouts plus kennel attendant training.

John -What do you do to recruit volunteers?

Botros – Volunteers recruit other volunteers. Volunteers can start anytime and we have refresher trainings every 6-months.

John -Why do you think there are so many negative comments from the people that volunteer at your shelter?

Botros –If you are referring to Steve, he was let go due to bad behavior and cussing out an animal control officer. And I am not aware of any other volunteer that I have personally let go of. Also Valerie [Animal control at Newport Beach] was a source of negativity and some of my volunteers still have ties to her. Volunteers have been the biggest source of trouble at the shelter. Volunteers are a “pain in the butt.”

John -Who supervises volunteers?

Botros – Mirna

John -In December 2016 the shelter license expired. Why not renew?

Botros –We have been trying but it's taking a while. It was around this time that CM Hatch had recommended Garden Grove to OCHS. At that time, the County Dr. called to change my mind due to the complexity of GG's animal control situation but it was too late in the contract process. In January of 2017, the OC Sheriff inspected and explained that the OCHS was a dirty facility. However, we had been receiving a clean bill of health from 2008-2016. I believe this is retribution for taking approximately a 4-million-dollar contract from the County. A revocation was issued for our license and we are meeting with a County mediator on December 7th to get it back.

John -Who can I call at the County to get their point of view? Possibly Jennifer Hawkins?

Botros – Possibly

John -Why the no photo no video rule?

Botros –Animal control officer Ana recommended to have those rules.

John -So the policy was driven by CM Animal Control?

Botros –Yes

John -Are behavioral assessments performed?

Botros –Yes, all staff are trained on the procedures.

John -Any behavioral modifications if animals are unruly?

Botros –Yes, we take them for a walk or bring the smaller dogs into the office.

John -How frequently do you euthanize the animals?

Botros –We only euthanize if an animal is very sick or very dangerous. On average we euthanize 2 dogs per week out of 50. And we do not euthanize healthy animals to make space.

John -How often a day are the dogs walked?

Botros –At least twice.

John -Are all animals spayed or neutered?

Botros –We only spay or neuter animals older than 5 months and no animals goes home unfixed.

John -I have notices that the dogs at the OCHS are more agitated at your shelter why do you think that is?

Botros –I think it's because the space is not great and the traffic is light. That's why the dogs seem more agitated. That's why we want to move to the Baker facility.

John -Grooming?

Botros –If an animal comes in and needs it, they get a bath and a shave.

John -Is it a policy?

Botros –Yes

John -How do you handle your food program?

Botros –A combination of donations and purchases. We buy our food from Walmart.

John -What are the procedures before adoption?

We vaccinate, deworm and/or spay and neuter if necessary.

John -What are your fees?

Botros –We charge, if I'm not mistaken, \$100 for dogs and \$75 for cats. We also have an impound fee if a CM resident comes to pick up their animal. We pass on to the customer any dental costs associated with the animals.

John -Did the City of Westminster leave your facility?

Botros –Yes, they were short staffed so they elected to contract with a nearby hospital in Garden Grove that has the WAG program.

John—is there an offsite facility where Costa Mesa dogs are kept?

Botros – Yes, it is on Newland and Warner. He rents space from a veterinarian. Dogs are kept there and held during the 5-7 day hold. The facility is not open to the public, but you can see it if you want. The Police Chief has seen it.

John -Let's talk about the facility on Baker and some of the negative responses from the adjacent tenants. The Mechanic claims he uses chemicals that will be harmful to the animals, what do you think about that?

Botros –If he's so concerned about the animals shouldn't he be concerned about the people that work at his own facility. Maybe he should move to a more appropriate area.

John -The tenant at 363 Baker is concerned about having barking dogs all day. Have you gone and measured the noise?

Botros – My architect is ready to address any noise issues with the facility.

John –The City of Costa Mesa has an animal control department within the Police Department but not an animal care function. Would you be open to allowing the City to provide animal care employees that work at that at your facility?

Botros –Yes, I'm ok with this concept but I'm not ok with people putting their nose in my business. I would prefer everyone staying within their responsibilities.

TRAYLOR, MARIAN

Subject: RE: Notification for Orange County Humane Society (OCHS) at 642 Baker Street (PA-17-36)

ADDITIONAL DOCUMENTS FOR PH-2

From: HATCH, THOMAS

Sent: Tuesday, December 05, 2017 11:29 AM

To: GREEN, BRENDA <brenda.green@costamesaca.gov>

Subject: Fwd: Notification for Orange County Humane Society (OCHS) at 642 Baker Street (PA-17-36)

Red folders please. Thanks

Sent from my iPhone

Begin forwarded message:

From: "LEE, MEL" <MEL.LEE@costamesaca.gov>

Date: December 5, 2017 at 10:42:02 AM PST

To: CITY COUNCIL <CITYCOUNCIL@ci.costa-mesa.ca.us>

Cc: "CURTIS, BARRY C." <BARRY.CURTIS@costamesaca.gov>, "GREEN, BRENDA" <brenda.green@costamesaca.gov>, TOM DUARTE <tpd@jones-mayer.com>, "ROSALES, MARTHA" <MARTHA.ROSALES@costamesaca.gov>, "TRAYLOR, MARIAN" <MARIAN.TRAYLOR@costamesaca.gov>, "HATCH, THOMAS" <THOMAS.HATCH@costamesaca.gov>, "LETOURNEAU, TAMARA" <TAMARA.LETOURNEAU@costamesaca.gov>, "BAKKILA, VICTOR" <VBAKKILA@costamesaca.gov>

Subject: Notification for Orange County Humane Society (OCHS) at 642 Baker Street (PA-17-36)

Dear Councilmembers –

The following methods of notification were done for the proposed use at tonight's hearing:

1. Postcards were mailed to property owners within a 500-foot radius on 11/22/17;
2. A public notice sign was posted on the site on 11/21/17; and
3. Notice was published in the newspaper on 11/24/17.

Additionally, a City Council agenda with hyperlinks to the staff report was emailed to the business owners who spoke at the Planning Commission meeting on 12/1/17.

Let me know if you have any questions.

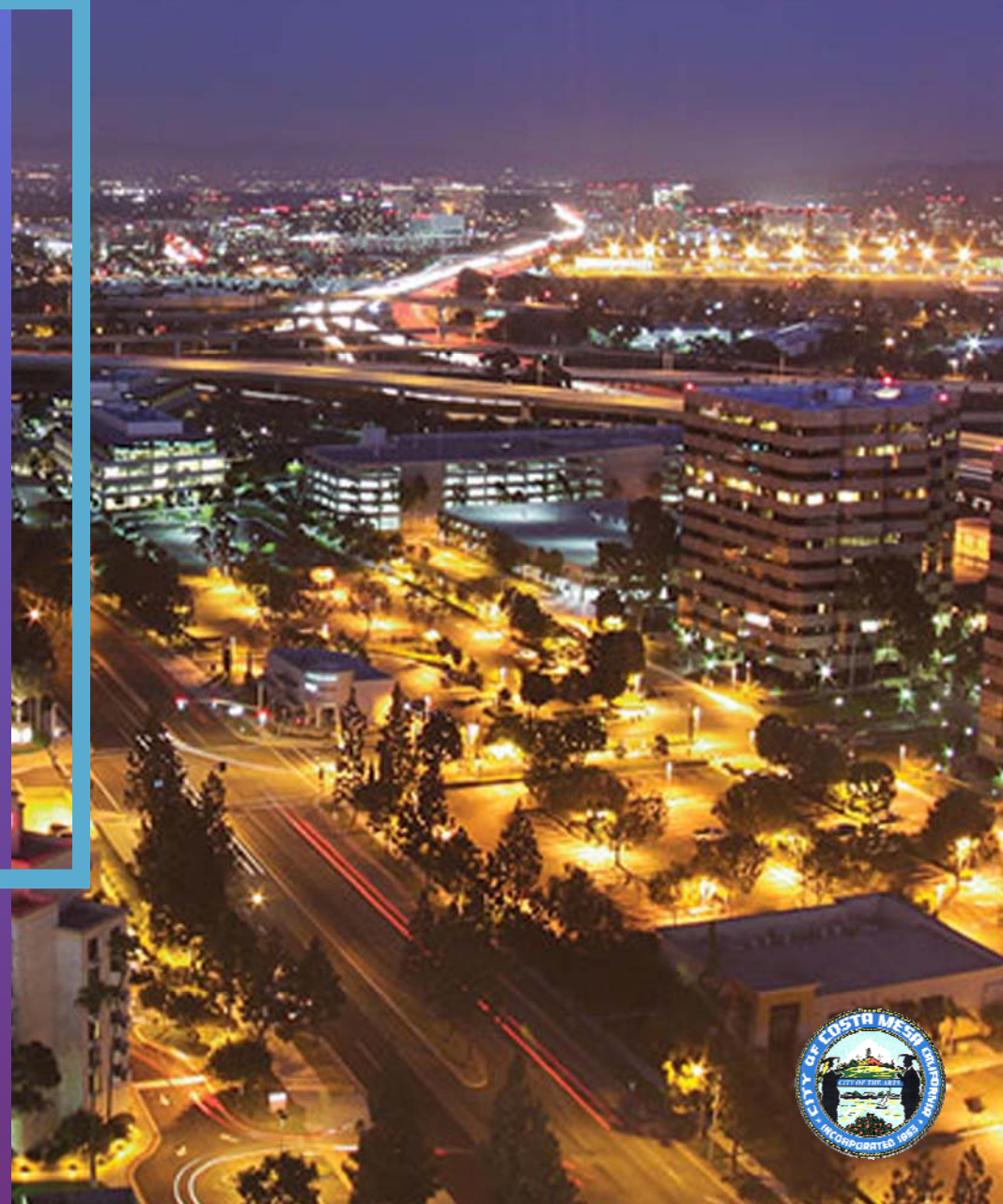
Mel Lee, AICP
Senior Planner
City of Costa Mesa
77 Fair Drive, Costa Mesa, 92628
Ph. (714) 754-5611 Fax. (714) 754-4856
mel.lee@costamesaca.gov

NOTE: Due to the holiday season, City Hall will be closed from Monday, December 25, 2017 through Monday, January 1, 2018. City Hall will resume regular business hours on Tuesday, January 2, 2018.

HARBOR BOULEVARD MEDIAN IMPROVEMENT PROJECT

Public Services
Department

December 5, 2017

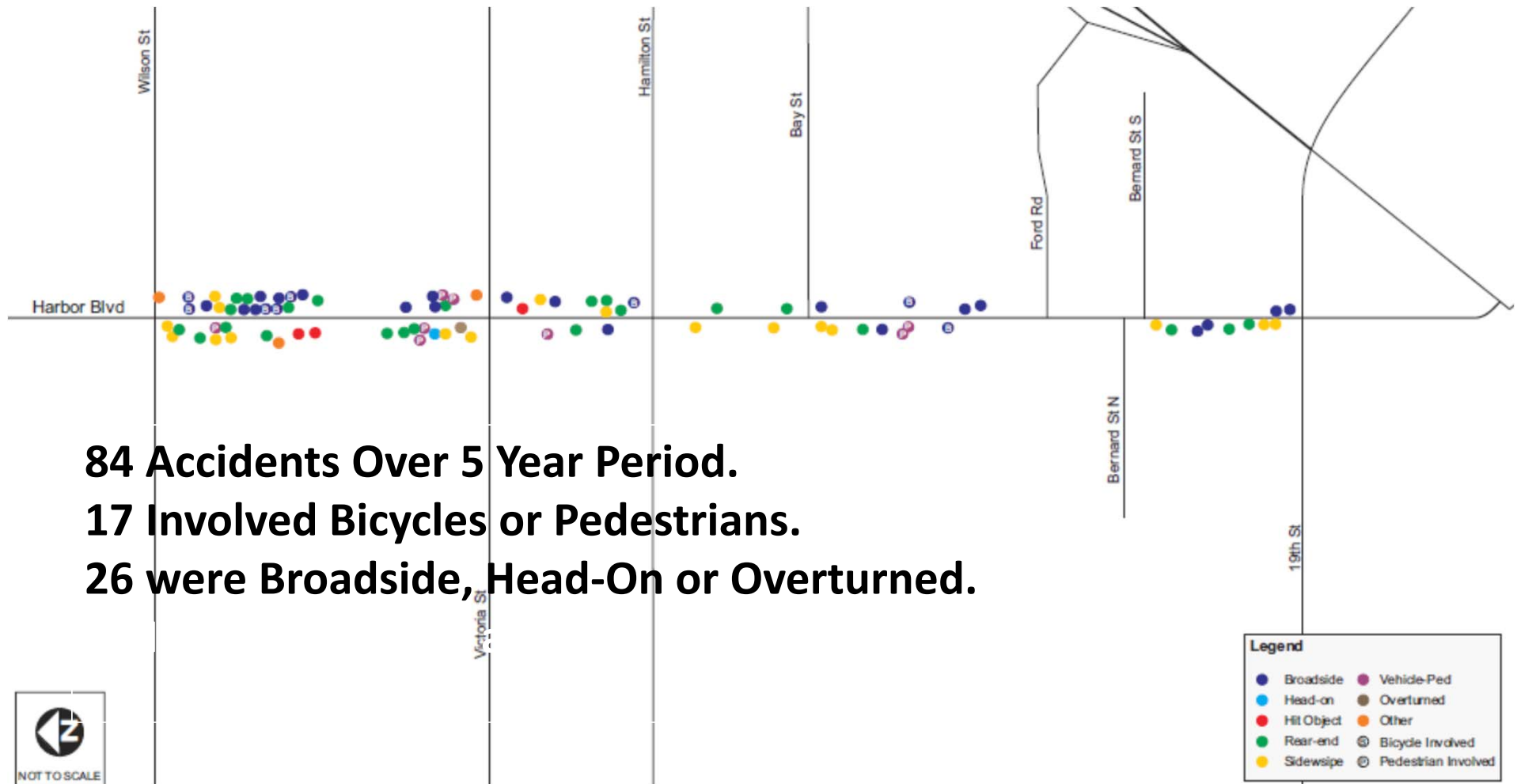


PROJECT NEED

- Harbor Boulevard Vision Plan identified the need for improvements such as medians, enhanced landscaping and streetscape.
- Review of past accident history shows need for raised medians to reduce severe broadside and head on type of accidents.
- Lack of Medians Provide Appearance of Wide Road – Speeding Issues.
- Medians Reduce Conflict Points Reducing Accident Potential and Improving Traffic Flow.
- Improves Streetscape Within Project Limits.



HARBOR BOULEVARD ACCIDENT PATTERN



**84 Accidents Over 5 Year Period.
17 Involved Bicycles or Pedestrians.
26 were Broadside, Head-On or Overtaken.**



MEDIAN DESIGN DEVELOPMENT

- Stakeholder Meetings Held with Various Business Owners, including Car Dealerships and Retail Establishments, and with Interested Property Owners.
- Traffic Counts Conducted at All Driveways.
- Median Openings Provided at High Volume Locations.
- All Intersections Will Accommodate Projected Additional Left-Turn Demand for U-Turns.



PUBLIC OUTREACH AND REFINEMENTS

- First Community Meeting on August 16, 2016.
- Several Comments Received and Responded.
- Adjustments Based on Community Input.
- Second Community Meeting on May 31, 2017.
- Project Presented to Bikeway and Walkability Committee on June 7, 2017.
- Further Refinements to the Median Layout were Incorporated in the New Plan.



PUBLIC OUTREACH AND REFINEMENTS

- Project presented to City Council on August 1, 2017.
- City Council, while providing tentative approval of the median concept, directed staff to present the concept landscape plans to Parks and Recreation Commission and conduct a third community meeting.
- Parks and Recreation Commission approved the conceptual landscape design and plant palette on October 26, 2017.
- Third Community Meeting on November 15, 2017.
- Further Refinements to the Median Layout.



PROPOSED MEDIAN CONCEPT (PREVIOUS/REVISED)

8/16/16



5/31/17



12/5/17

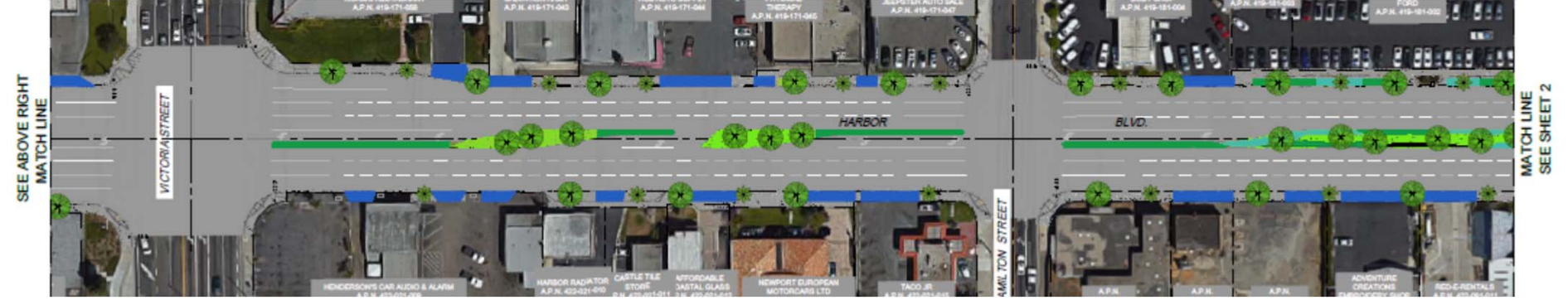


PROPOSED MEDIAN CONCEPT (PREVIOUS/REVISED)

8/16/16



5/31/17



12/5/17



PROPOSED MEDIAN CONCEPT (PREVIOUS/REVISED)

8/16/16



5/31/17



12/5/17



PROPOSED MEDIAN CONCEPT (PREVIOUS/REVISED)

8/16/16



5/31/17



12/5/17



DRIVEWAYS ON HARBOR BLVD

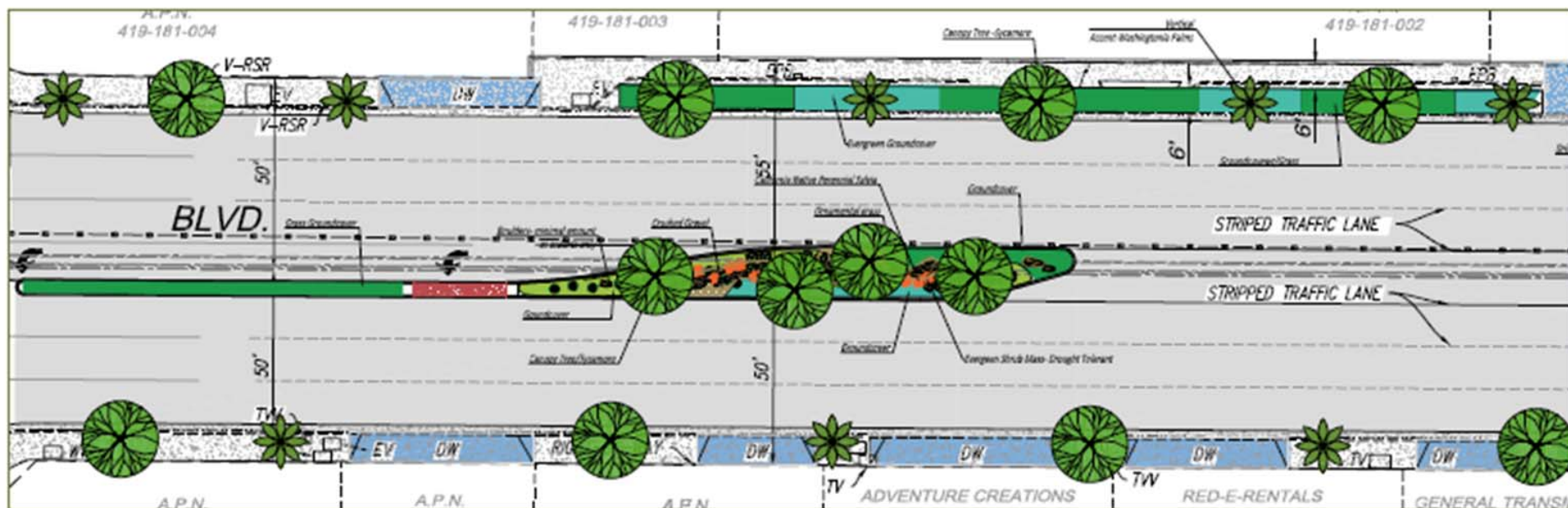
- 47 Existing Driveways with Full Access (81 total)
- 25 Driveways with Full Access with the Proposed Median Design
- Estimate of Peak Hour U-Turns at Intersections:
 - Wilson Street – 15 NB
 - Victoria Street – 12 NB, 17 SB
 - Hamilton Street – 5 NB, 15 SB
 - Bay Street – 21 NB, 6 SB
 - 19th Street – 10 SB



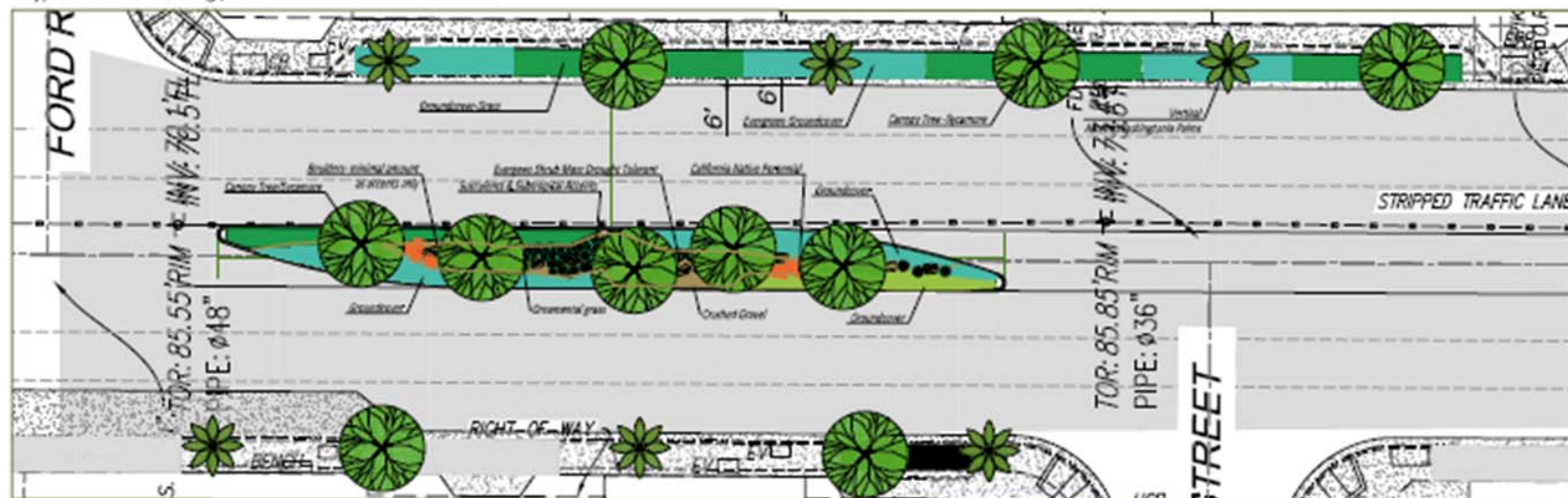
LANDSCAPE DESIGN GOALS

- Recognize the Unique Character of Harbor
 - Find Commonality Among Diverse Conditions
 - Reinforce it Through Landscape Treatments
 - Build on Existing Character
- Use the Medians to Unify Harbor Boulevard
- Provide a Visually Appealing Landscape, and Create a Sense of Space





Typical Theme Planting /Theodore Robins Ford- 10'=1'-0"



Typical Theme Planting/ South Coast Toyota - 10'=1'-0"

PLANT PALETTE- HARBOR BLVD.

Proposed Planting List

Trees:

Suggested Alt. & Proposed:

Platanus acerifolia 'Columbia' /Mexicana/Sycamore
Resistant to Mildew and Anthracnose
Washingtonia robusta /Mexican Fan Palm
Brahea edulis /Gudalupe Palm

Shrubs:

Westringia Blue Gem /Mass planting
Westringia fruticosa mundi

Ornamental Grass/GrassLike:

Muhlenbergia rigens -California Native
Helictotrichon sempervirens 'Sapphire' /
Blue Oat Grass
Chondropetalum SP. /Cape Rush

California Native Perennials

Salvia clevelandii compacta
Zauschneria californica /California Fuchsia

Subtropical Accents

Agave Desmetiana green
Aloe /Little red riding hood
Aloe 'Rookapple'

Groundcover

Senecio serpens /Blue Chalksticks
Senecio mandraliscae
Myoporum 'Putahs creek'
Kurapia

Existing plants to match or sub

from North Harbor Medians:

Platanus acerifolia 'Bloodgood'

Same

Queen Palm

Pittosporum tobira wheelers dwarf

Muhlenbergia capillaries 'Regal Mist' -SE USA

Same

Same

Salvia Leucantha

Agave Desmetiana Variegata

Same

Same

Same

TREES/PALMS



Fan Palms



Sycamore 'Columbia'



Sycamore 'Bloodgood'

GROUNDCOVERS



Kurapia



Myoporum



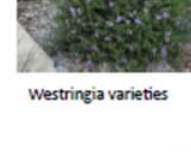
Senecio serpens



California Native/Bent Grass



California Native/Bent Grass



Chondropetalum



ORNAMENTAL GRASS/GRASSLIKE



Miscanthus



Muhlenbergia



Blue Oat Grass

CALIFORNIA NATIVE PERENNIALS



California Fuchsia



Salvia clevelandii

SUBTROPICAL ACCENTS



Agave Desmetiana Green



Aloe Varieties



Aloe Varieties

Planting Theme for South Harbor Blvd.

- Introduce California Natives
- Simplify Plant Palette
- Reduce Desert effect
- Consider Maintenance and plant management



Existing Angular Boulders Jaispeno



Proposed Angular and round Boulders and crushed stone -Gold/Gray tones



PROPOSED MEDIAN LAYOUT



PROPOSED MEDIAN LAYOUT



RECOMMENDATION

- Approve the conceptual layout of the proposed Harbor Boulevard Median Improvement Project and authorize staff to complete the design and proceed to advertise the project for construction.



**ADDITIONAL DOCUMENTS
FOR NB-1
ANIMAL SHELTER SERVICES**

Subject:

RE: PH-2 and NB-1 December 5, 2017 Agenda

ADDITIONAL DOCUMENTS FOR NB-1

From: Christie McDaniel [mcdaniel@tag-oc.com]

Sent: Tuesday, December 05, 2017 9:33 AM

To: GENIS, SANDRA; Allan Mansoor (allanmansoor@gmail.com); FOLEY, KATRINA; Jim Righerimer (Jim.Righerimer@costamesaca.gov); John Stephens (John.Stepens@costamesaca.gov)

Subject: PH-2 and NB-1 December 5, 2017 Agenda

Dear Mayor Genis and Councilmembers,

I am a resident of Costa Mesa and have been watching closely the Planning Commission decision on PH-2 and also monitoring the OC Humane Society contract. Unfortunately, due to a work related conflict, I cannot attend tonight's meeting. I wanted to take this opportunity to share my questions related to these two agenda items.

NB-1: Under "Staff is requesting that City Council" it indicates under #4 authorizes the City Manager "to execute a short-term contract with another shelter provider, as needed.": Shouldn't this come back to the Council for explanation as to why it is needed?

Under same heading, it indicates "budgeting for 4 part time General Aide II positions to work in a Kennel Assistant capacity to assist Animal Control Unit and OCHS staff with care and accounting of Costa Mesa animals.": This is a bit of a double edge... while it could be good for the animals, it also reinforces the close "working" relationship between the City staff and the contractor. It also raises the question that since City part time personnel will be working at the shelter to help the contractor meet the required needs and care of the animals, how much is OCHS reducing the contract with the City to help the contractor do what the contractor is supposed to be doing presently for the care of the animals?

Under "Analysis" it indicates that "The following services will continue to be provided at the OCHS Huntington Beach shelter location: adoptions, other animal placement, rescue group coordination, public education...": Why are none of these services provided at Costa Mesa site? Side questions: How many CM animals are euthanized on a monthly basis? Why are they euthanized? What rescue groups does OCHSA work with? Are all in OC or elsewhere?

Under same heading, it indicates "annual third party customer service training for all full-time and part-time animal shelter staff,": when does this happen for the first time? Has it been done in the past?

Under same heading, it also discusses a detailed sanitation plan and that this will "include required daily duties and responsibilities by paid and volunteer shelter employees in order to maintain an adequately sanitized facility.": How is the City going to verify? OCHS recently improved their website (most likely in last 3-4 months) – how many volunteers do they have?

Under same heading, it indicates "Ensure adequate webmaster services in order to maintain a current inventory of adoptable animals on the shelter website.": What is the time frame for this? What about other forms of social media? What about posting on website and social media "Is this your animal?"

While it was stated at the Planning Commission hearing by the City, 6-10 dogs are taken in a week,,, is that accurate? How many find their way home? Do we have those numbers?

In general, how does the City justify subsidizing a "private" contractor at the rate of \$176,000/year for a contract that the City (residents) are already paying \$79,000/year? Are there other private contractors for the City we are subsidizing?

I appreciate this opportunity to share my questions.
Sincerely, Christie McDaniel

TRAYLOR, MARIAN

Subject: FW: New Business Item 1

From: t ewing [tracyrewing@yahoo.com]

Sent: Tuesday, December 05, 2017 11:15 AM

To: GENIS, SANDRA; MANSOOR, ALLAN; FOLEY, KATRINA; RIGHEIMER, JIM; STEPHENS, JOHN

Subject: New Business Item 1

Re: New Business Item 1

Dear Mayor Genis and Councilmembers,

While I am a resident of Newport Beach, I am aware that the City of Costa Mesa is considering their contract with Orange County Humane Society.

I have visited this shelter in this past. My first impression of the OC Humane Society sadly is not a good one. As I walked through the kennels what stood out most to me were the wet dogs! These poor dogs had no way to escape the hose while their kennels were being hosed down. Their own feces and urine splashed on them during the cleaning. Only to be left to drip dry in the cold and to be sprayed again during next cleaning. Many dogs did not have bedding. This is an old facility that seemed to be in bad need of repair. As a former shelter and Veterinarian Technician I was shocked at care provided for these shelter animals. Some of the worst I have seen.

I sincerely hope that the City reviews this item closely. Thank you for your time.

Tracy Ewing
Newport Beach resident

TRAYLOR, MARIAN

Subject:

FW: New Business 1

From: Flo Martin [mailto:flomama@aol.com]

Sent: Tuesday, December 05, 2017 1:06 PM

To: RIGHEIMER, JIM <JIM.RIGHEIMER@costamesaca.gov>; FOLEY, KATRINA <KATRINA.FOLEY@costamesaca.gov>; GENIS, SANDRA <SANDRA.GENIS@costamesaca.gov>; alan.mansoor@costamesaca.gov; STEPHENS, JOHN <JOHN.STEPHENS@costamesaca.gov>; SHELTON, KELLY <KELLY.SHELTON@costamesaca.gov>; GREEN, BRENDA <brenda.green@costamesaca.gov>; TRAYLOR, MARIAN <MARIAN.TRAYLOR@costamesaca.gov>

Subject: New Business 1

Dear City Councilmembers,

How the City takes care of our animals is important to me.

Several weeks ago, after an invite from Lt. Bakkila, I toured the Humane Society facility in HB as well as the new animal shelter under construction on Baker.

The HB quarters left me with the memory of constantly-barking dogs. Mayhem! Also, little Chihuahuas in outdoor cages. Too darned cold for such tiny poochers! All the food and some water trays were empty.

The 642 Baker building is way too close to multi-family housing across the street. Barking 24/7 is not a pretty picture!

Also, Bullet Performance Car Repairs is right next door. Can you imagine the effects of car engine and repair machinery on the animals?

The Baker retrofitting needs some serious sound mitigation to protect the businesses next door, the folks living across the street and THE ANIMALS INSIDE! I would also like to see some shade trees and greenery for a dog run.

Several years ago, I spoke here to oppose the City's contract renewal of animal services to the Humane Society. I heard residents and animal care volunteers describe the horrific conditions there. Last week, I spoke with a family member who is a serious animal safety person and volunteer. She, too, had a sad tale about the treatment of a customer at the vet clinic on the property. Plus ca change, plus ca reste le meme. The more things change...!

I read the staff report for this item. Attachment 4, the Oct. 23rd, letter that Mayor Genis shared, is chilling. All nine pages show evidence, both photos and anecdotal, of unsafe, unsanitary conditions and inhumane treatment of animals at the Humane Society. Council, if you vote to renew the contract with the Humane Society, go for six months, ONLY six months.

Rose Tingle, in her powerful Voice of OC article, mentioned lack of oversight of sheltering organizations. I agree.

I urge you to approve a full-time management aide! Also, approve four part-time aide positions for kennel assistance.

And, finally, keep all options open for considering the OC Animal Care as a service provider for 2019.

Flo Martin

2442 Andover Place,
Costa Mesa, CA 92626
949.933.3699 (cell)

"It is when we are alone that we are the least alone." St. Augustine

HATCH, THOMAS

From: DUNIVENT, STEVE
Sent: Tuesday, December 05, 2017 3:47 PM
To: CITY COUNCIL; HATCH, THOMAS
Cc: SHARNACK, ROBERT; BAKKILA, VICTOR; BACA, ANNA; MANLEY, MARK; SCOTT, GREG; GREEN, BRENDA
Subject: FW: Item NB-1, OC Humane Society

PLEASE DO NOT REPLY TO ALL

A Council member requested City revenue information related to the OC Humane Society. Please see the following:

We receive spay/neuter fees as well as license fees from the shelter, but not impound fees.

The license fees are comingled with all of the applications and renewals that we receive either by mail or at the counter; therefore, it is a little more difficult to isolate which ones came from the shelter but these may be able to be tracked separately in the future.

The spay/neuter fees are easily identifiable as those are only collected by the shelter. Totals are summarized below.

SPAY/NEUTER FEES

FY 15-16	\$	3,100
FY 16-17	\$	2,810
FY 17-18 to date	\$	840

Hope this helps.

STEVE DUNIVENT
Interim Finance Director
City of Costa Mesa, CA
714.754.5243

EIN 95-2225005

Name in IRS Master File ORANGE COUNTY HUMANE SOCIETY

Street Address 21632 NEWLAND ST

City, State, Zip HUNTINGTN BCH, CA 92646-7610

NTEE Code D20

NTEE Classification Animal Protection and Welfare

NTEE Type Animal-Related

Classification Charitable Organization

Subsection 501(c)(3) (View the list of codes)

Activities (913) Prevention of cruelty to animals

Foundation Status Organization that normally receives no more than one-third of its support from gross investment income and unrelated business income and at the same time more than one-third of its support from contributions, fees, and gross receipts related to exempt purposes.
509(a)(2)

Deductibility Contributions are deductible

Affiliation Independent - the organization is an independent organization or an independent auxiliary (i.e., not affiliated with a National, Regional, or Geographic grouping of organizations).

Group Name [Not Applicable]

Ruling Date June, 1945

Asset Amount \$215,043

Income Amount \$559,242

Form 990 Revenue Amount \$550,318

Latest Form 990 Return June, 2017

Filing Requirement 990 (all other) or 990EZ return

Fiscal Year End June

IRS Forms 990

(provided courtesy of Foundation Center) (Log In or Register Now to View Forms 990!)

Source: <https://www.charitynavigator.org/index.cfm?bay=search.profile&ein=952225005>