



# ***CITY COUNCIL AGENDA REPORT***

---

**MEETING DATE: February 7, 2017 ITEM NUMBER: OB-1**

**SUBJECT:** APPOINTMENTS TO THE PARKS AND RECREATION COMMISSION, THE PLANNING COMMISSION AND THE SENIOR COMMISSION

**DATE:** February 1, 2017

**FROM:** City Manager's Office/City Clerk Division

**PRESENTATION BY:** Brenda Green, City Clerk

**FOR FURTHER INFORMATION CONTACT:** Brenda Green, City Clerk, (714) 754-5221

---

## **RECOMMENDATION:**

Staff recommends that the City Council:

1. Proceed with making five appointments to the Parks and Recreation Commission, three seats that expire February 2019 and two seats that expire February 2021; and
2. Proceed with making five appointments to the Planning Commission, three seats that expire February 2019 and two seats that expire February 2021; and
3. Proceed with making seven appointments to the Senior Commission, four seats that expire February 2019 and three seats that expire February 2021.

## **BACKGROUND:**

The Parks and Recreation Commission consists of five appointed positions which serve staggered four-year terms. Three seats expire February 2019 and two seats expire February 2021. Staff received 28 applications and the members of the City Council selected twelve applicants to be interviewed for the Parks and Recreation Commission. Staff has confirmed that all of the selected applicants are registered voters in the City. Following is a list of the selected applicants:

1. Kristina Bogner
2. Mark Buchanan
3. Shannon Crossen
4. Leah Ersoylu
5. Jeff R. Mathews
6. Liz McNabb
7. Barbara Morihiro
8. Gary Parkin
9. Kim Pederson

10. Steve Smith
11. Arlis Reynolds
12. Carla Navarro Woods

The Planning Commission consists of five appointed positions which serve staggered four-year terms. Three seats expire in February 2019 and two seats expire in February 2021. Staff received thirty-six applications during the application period for the five seats. The members of the City Council selected fifteen applicants to be interviewed for the Planning Commission. Staff has confirmed that all of the selected applicants are registered voters in the City. Following is a list of the selected applicants:

1. Stephan H. Andranian
2. Byron de Arakal
3. Sarah Bortz
4. Mark Buchanan
5. Robert L. Dickson, Jr.
6. Teresa Callo Drain
7. Susan Gonzales
8. Jeffrey Harlan
9. Daniel Hoffmann
10. Jay Humphrey
11. Isabell Mayer Kerins
12. Jeff R. Mathews
13. Jenna Tourje
14. Dan Worthington
15. Jonathan Zich

The Senior Commission consists of seven appointed positions which serve staggered four-year terms. Four seats expire February 2019 and three seats expire February 2021. Staff received 15 applications and the members of the City Council selected 10 applicants to be interviewed for the Senior Commission. Following is a list of the selected applicants:

1. Charlene Ashendorf
2. Randy Briggs
3. Lucia S. Holt
4. Joeliza Jones
5. Alexa Merchant
6. Darrell Neft
7. Gary Parkin
8. Lee Ramos
9. Olga Reynolds
10. Barbara Steck

## **APPOINTMENT PROCESS**

1. The Mayor will open the floor for public comments.
2. Council Member comments
3. On the nomination forms each Council Member will rank their selected applicants 5-1 (5 being the highest score) for the Planning and Parks & Recreation Commissions, and 7-1 (7 being the highest score) for the Senior Commission. Each Council Member shall submit their nomination forms to the City Clerk. The points for each applicant will be totaled and the total multiplied by the number of Council Members selecting that applicant. Example: Applicant 1 receives votes by three Council Members:  $5+1+3 = 9$ . Multiply 9 by 3 for the total points of 27 for Applicant 1.
4. The City Council will recess for approximately ten minutes to allow the City Clerk to tabulate the nominations.
5. The City Clerk shall read all of the nominations into the record by each Council Member, and announce the selections with the highest totals; applicants receiving the most points shall be appointed to the four-year terms, or City Council shall provide direction on term selections.
6. If the final selection results in a tie vote, Council Members will draw numbers to determine order of nominations. The first Council member in order nominates their preferred applicant, and upon receiving a second shall be voted on by the entire Council
7. The City Council shall ratify the selections to the Senior Commission with a motion, second, and call for the vote.
8. The City Council shall ratify the selections to the Parks & Recreation Commission with a motion, second, and call for the vote.
9. The City Council shall ratify the selections to the Planning Commission with a motion, second, and call for the vote.

## **FISCAL REVIEW:**

Planning Commissioners receive \$400.00 monthly; Senior Commissioners and Parks and Recreation Commissioners receive \$100.00 monthly.

## **LEGAL REVIEW:**

No legal review is required for this item.

**CONCLUSION:**

Staff has provided this report identifying the applicants who wish to serve on the Commissions. City Council is requested to make appointments to the Commissions.



**BRENDA GREEN**

City Clerk



**RICHARD L. FRANCIS**

Assistant City Manager

- ATTACHMENTS:**
1. [Applications of the Planning Commission applicants selected for interviews](#)
  2. [Applications of the Senior Commission applicants selected for interviews.](#)
  3. [Applications of the Parks & Recreation Commission applicants selected for interviews.](#)
  4. [List of all applicants.](#)
  5. [Nomination forms.](#)