



CITY COUNCIL AGENDA REPORT

MEETING DATE: January 31, 2017

SUBJECT: INTERVIEW OF APPLICANTS FOR THE PLANNING COMMISSION, AND APPOINTMENTS TO THE PARKS AND RECREATION COMMISSION, THE PLANNING COMMISSION AND THE SENIOR COMMISSION

DATE: January 26, 2017

FROM: City Manager's Office/City Clerk Division

PRESENTATION BY: Brenda Green, City Clerk

FOR FURTHER INFORMATION CONTACT: Brenda Green, City Clerk, (714) 754-5221

RECOMMENDATION:

1. Staff recommends that the City Council interview the selected applicants for the Planning Commission; and
2. Proceed with making seven appointments to the Senior Commission, four seats that expire February 2019 and three seats that expire February 2021; and
3. Proceed with making five appointments to the Parks and Recreation Commission, three seats that expire February 2019 and two seats that expire February 2021; and
4. Proceed with making five appointments to the Planning Commission, three seats that expire February 2019 and two seats that expire February 2021.

BACKGROUND:

The Planning Commission consists of five appointed positions which serve staggered four-year terms. Three seats expire in February 2019 and two seats expire in February 2021. Staff received thirty-six applications during the application period for the five seats. The members of the City Council have selected fifteen applicants to be interviewed for the Planning Commission. Appointed commissioners must be registered voters in the City. Staff has confirmed that all selected applicants are registered voters in the City. Following is a list of the selected applicants with their assigned interview time (times are approximate and applications are attached):

5:40 p.m.	Stephan H. Andranian
5:51 p.m.	Byron de Arakal
6:02 p.m.	Sarah Bortz
6:13 p.m.	Robert L. Dickson, Jr.
6:24 p.m.	Teresa Callo Drain

6:35 p.m. Susan Gonzales
6:50 p.m. Jeffrey Harlan
7:01 p.m. Daniel Hoffmann
7:12 p.m. Jay Humphrey
7:23 p.m. Isabell Mayer Kerins
7:34 p.m. Jeff R. Mathews (interviewing for Parks & Recreation also)
7:49 p.m. Jenna Tourje
8:00 p.m. Dan Worthington
8:11 p.m. Jonathan Zich
8:22 p.m. Mark Buchanan

The Senior Commission consists of seven appointed positions which serve staggered four-year terms. Four seats expire February 2019 and three seats expire February 2021. At the January 24, 2017 Special Meeting the City Council interviewed the following applicants to the Senior Commission:

Charlene Ashendorf
Randy Briggs
Lucia S. Holt
Joeliza Jones
Alexa Merchant
Darrell Neft
Gary Parkin
Lee Ramos
Olga Reynolds
Barbara Steck

The Parks and Recreation Commission consists of five appointed positions which serve staggered four-year terms. Three seats expire February 2019 and two seats expire February 2021. At the January 24, 2017 Special Meeting the City Council interviewed the following applicants to the Parks and Recreation Commission:

Kristina Bogner
Mark Buchanan
Shannon Crossen
Leah Ersoylu
Liz McNabb
Barbara Morihiro
Gary Parkin
Kim Pederson
Steve Smith
Arlis Reynolds
Carla Navarro Woods

INTERVIEW PROCESS:

1. The City Council will reconvene to open session and hold the meeting in Conference Room 1A.
2. The Mayor opens the floor for public comments.
3. Following public comments, members of the City Council will interview applicants at their appointed time (times are approximate).

APPOINTMENT PROCESS

1. The City Council will reconvene in the Council Chambers.
2. The Mayor will open the floor for public comments.
3. Council Member comments
4. On the nomination forms each Council Member will rank their selected applicants 5-1 (5 being the highest score) for the Planning and Parks & Recreation Commissions, and 7-1 (7 being the highest score) for the Senior Commission. Each Council Member shall submit their nomination forms to the City Clerk. The points for each applicant will be totaled and the total multiplied by the number of Council Members selecting that applicant. Example: Applicant 1 receives votes by three Council Members: $5+1+3 = 9$. Multiply 9 by 3 for the total points of 27 for Applicant 1.
5. The City Council will recess for approximately ten minutes to allow the City Clerk to tabulate the nominations.
6. The City Clerk shall read all of the nominations into the record by each Council Member, and announce the selections with the highest totals; applicants receiving the most points shall be appointed to the four-year terms, or City Council shall provide direction on term selections.
7. If the final selection results in a tie vote, Council Members will draw numbers to determine order of nominations. The first Council member in order nominates their preferred applicant, and upon receiving a second shall be voted on by the entire Council
8. The City Council shall ratify the selections to the Senior Commission with a motion, second, and call for the vote.
9. The City Council shall ratify the selections to the Parks & Recreation Commission with a motion, second, and call for the vote.
10. The City Council shall ratify the selections to the Planning Commission with a motion, second, and call for the vote.

FISCAL REVIEW:

Planning Commissioners receive \$400.00 monthly; Senior Commissioners and Parks and Recreation Commissioners receive \$100.00 monthly.

LEGAL REVIEW:

No legal review is required for this item.

CONCLUSION:

Staff has provided this report identifying the applicants who wish to serve on the Commissions. City Council is requested to conduct the interviews of their selected applicants to the Planning Commission, followed by the City Council appointments to the Commissions.

BRENDA GREEN
City Clerk

RICHARD L. FRANCIS
Assistant City Manager

- ATTACHMENTS:**
1. [Applications for the interviewed Planning Commission applicants.](#)
 2. [Applications for the interviewed Senior Commission applicants.](#)
 3. [Applications for the interviewed Parks & Recreation Commission applicants.](#)
 4. [List of all applicants.](#)
 5. [Nomination forms.](#)