



CITY COUNCIL AGENDA REPORT

MEETING DATE: JANUARY 3, 2017

ITEM NUMBER: NB-2

SUBJECT: MODIFICATIONS TO ORDER OF BUSINESS, PUBLIC COMMENTS AND CONSENT CALENDAR ON THE CITY COUNCIL AGENDA; AND SETTING THE COMMENCEMENT TIME FOR CLOSED SESSION AND CITY COUNCIL MEETINGS

DATE: DECEMBER 6, 2016

FROM: OFFICE OF THE CITY CLERK

PRESENTATION BY: MAYOR FOLEY

FOR FURTHER INFORMATION CONTACT: BRENDA GREEN, CITY CLERK, AT (714) 754-5221

RECOMMENDATION:

City Council consider Resolution No. 17-01, setting the time of commencement at 6:00 p.m. for regular City Council meetings, setting the time of commencement at 4:00 p.m. for regular Closed Session meetings, and changing the order of business for City Council meetings.

BACKGROUND:

Mayor Foley has suggested modifications to the commencement time of regular City Council meetings to 6:00 p.m., and the time of regular Closed Session meetings to 4:00 p.m. Mayor Foley has also suggested modifications of the Order of Business on the City Council meeting agenda to improve the meeting process and to ensure all citizens the right to speak. The Mayor suggests the following order of business:

- (a) Closed Session - 4:00 p.m. (as needed)
- (b) Call to Order Regular City Council Meeting - 6:00 p.m.
- (c) Pledge of Allegiance to the Flag
- (d) Moment of Solemn Expression
- (e) Roll Call
- (f) Closed Session Report
- (g) Announcements
- (h) Special Presentations
- (i) Public Comments
- (j) Consent Calendar

- (k) Items Removed from the Consent Calendar
- (l) Public Hearings
- (m) Old Business
- (n) New Business
- (o) Council Member's Reports, Comments and Suggestions
- (p) City Manager's Report
- (q) City Attorney's Report
- (r) Adjournment

A member of the public desiring that an item to be removed from the Consent Calendar shall submit such a request on a speaker card. If a member of the public wishes to speak on any other item on the agenda, the completion of a speaker card is strictly voluntary.

ANALYSIS:

The proposed modifications to the commencement times and Order of Business on the agenda are to allow the City Council to conduct the public's business while balancing all citizens' rights to address the City Council. Pursuant to Costa Mesa Municipal Code Section 2-48, a resolution to modify commencement times and the Order of Business on the City Council Agenda must be adopted.

FISCAL REVIEW:

No fiscal impact.

LEGAL REVIEW:

The City Attorney has approved the resolution as to form.

CONCLUSION:

The Costa Mesa Municipal Code requires that changes to the Order of Business be adopted by resolution (Attachment 1).



BRENDA GREEN
City Clerk



RICHARD L. FRANCIS
Assistant City Manager

ATTACHMENTS: 1. [Proposed Resolution](#)