

RESOLUTION NO. 08-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AUTHORIZING RECORDS DESTRUCTION FOR THE ADMINISTRATION DIVISION OF THE POLICE DEPARTMENT OF THE CITY OF COSTA MESA, PURSUANT TO ORDINANCE NO. 75-60.

THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY RESOLVES AS FOLLOWS:

WHEREAS, the City Council adopted Ordinance No. 75-60 on the 15th day of January, 1975, which said ordinance requires the approval of the City Council by resolution for destruction of certain records; and

WHEREAS, the City Attorney's Office, pursuant to requirements of the Government Code, has examined said records to ascertain whether or not retention is legally necessary; and

WHEREAS, the City Attorney's Office has determined that destruction of said records will not adversely affect the functions of government nor impair the legal rights of the City;

NOW, THEREFORE, BE IT RESOLVED that the records listed in the attached request for records destruction for the Administration Division of the Police Department, are hereby authorized to be destroyed in such a manner that will not allow them to be restored or reconstituted.

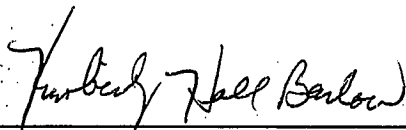
PASSED AND ADOPTED this 6th day of May, 2008.

Eric R. Bever, Mayor

ATTEST:

APPROVED AS TO FORM:

Julie Folcik, City Clerk



Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, JULIE FOLCIK, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 08-_____ and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of May, 2008, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 7th day of May, 2008.

JULIE FOLCIK, CITY CLERK

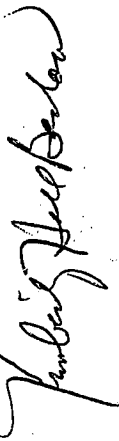
(SEAL)

Request for City Attorney's Approval for Destruction of: 1990-2000 Miscellaneous City Attorney correspondence, subpoenas, claims against the City, interoffice memorandums, employee complaints, harassment issues, worker's compensation issues, general legal correspondence, professional standards unit issues, citizen and interdepartmental requests, and lawsuits.

Date: October 10, 2007

Department Name: Police Department, Chief's Office

Approval granted by City Attorney



| RECORD NAME OR FORM NO. | CLASS | SPECIFIC DESCRIPTION OF RECORD | YES | NO | COMMENTS |
|--|---------------------|---|-------------------|----|----------|
| <ol style="list-style-type: none"> 1995 Photocopies of Reimbursement checks to City employees. FILE: (City Attorney Correspondence) <ul style="list-style-type: none"> 09/15/97 Letter to Jerry A. Scheer, Esq. From Diana L. Field, Atty at Law, Re: People Vs. Phillip Solis. 09/26/97 Memo to Steve Hayman from Tom Warnack, Lt., re: Employment Information Request by DA. 07/16/97 Memo to Tom Kathe, City Atty from David Snowden, Ch of Pol, Subj: CMMC 11-51 (Curfews for Minors, 07/16/97. 08/06/97 Memo to Jerry Scheer, Asst City Atty from Tom Warnack, Lt, re: Curfew Ordinance. 06/10/97 Memo to Jerry Scheer, Asst City Atty from Tom Warnack, Lt, re: K-9 Litigation Information. 06/03/97 Memo to Jerry Scheer, Asst City Atty from Tom Warnack, Lt, re: Public Records Request, Booking Photograph. 03/24/97 Memo to Lt Ron Smith from Jerry Scheer, Asst City Atty, re: Public Records Request/OC Register, 01/31/97. 01/22/97 Memo to Jerry Scheer, Asst City Atty from Tom Warnack, Lt, re: Liability Release. 02/21/97 Memo to Lt. Ron Smith from Jerry Scheer, re: Vice Detail Legal Support. 02/20/97 Memo to Jerry Scheer, Asst City Atty, Capt. Johnson, Lt. Warnack from Lt. Ron Smith, re: Direct Liaison of Vice Detail with City Atty. | <p>VI</p> <p>II</p> | <p>Files are kept for 2 current years.</p> <p>Files are kept 6 current years.</p> | <p>✓</p> <p>✓</p> | | |

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Files are kept 6 current years.

3. **FILE: (Informal Claims)**
 - 06/19/97 Letter to Lt. Semeisberger, Tustin PD from Tom Warnack regarding Tustin PD employee.
 - 05/07/97 Letter to David Snowden, Ch of Pol from Paul J. Majors, Atty, re: David Wayne Leal, DR 97-14596.
 - 12/06/96 Letter to FBI from Michael Weir, Reliable Home Inspection, re: Civil Rights Complaint against CMPD.
 - 10/03/97 Memo to Dave Snowden, Ch of Pol from Tom Warnack, re: False Arrest Claim by Sharon Brown.
 - 03/21/96 Handwritten note to Tom Warnack from Karen Adams, re: Plaintiff's Claim & Order to Defendant, Judith Buckley-Plaintiff & City of CM-Defendant.
 - 01/25/96 Handwritten note to Tom Lazar from Karen Adams, re: Complaint by Orley Weaver, 11/28/95.
 - 02/11/96 Fourteen letters to Mayor Joe Erickson & City Councilmembers from various citizens, re: CM Pet Fraud.
 - 02/29/96 Letter to Ms. Eleanor M. Wilson, Chair, City of Org Juvenile Commission from Dave Snowden.
4. **FILE: (General File)**
 - 09/25/96 Memo to David Snowden from Tom Warnack, Subj: Response to the City Mgr's Memo reference B.L. Wooten Ltr dated 09/15/96.
 - 04/16/96 Memo to Allan Roeder/Tom Lazar from Tom Warnack, re: Complaint to City Mgr by Donald Black;
 - 04/10/96 Memo to Allan Roeder/Tom Lazar from Tom Warnack, re: Complaint to City Mgr by Lester Thompson.
 - 05/21/97 Memo to David Snowden from Tom Warnack, re: Scott Becker Letter.
 - 12/15/97 Memo to Lt. Warnack from Sgt Huggins, re: Letter by Rosalie Fay Desa.
5. **FILE (Fettis/Rudisill)**
 - 07/31/97 Case Work Sheet re, Devalis Rutledge.

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6. 07/26/96 to 12/07/01 COMPLAINT (Sharon Brown) & 12/12/97 Audio Tape: Voicemail on Chief's VM, 11:15 PM.
7. 05/02/95 COMPLAINT (Panther Palace)
8. 03/16/95 COMPLAINT (Ernie Pfadenhauer)
9. 08/10/95 COMPLAINT (Lt. Jeffrey Geoffrion)
10. 11/16/95 to 12/03/96 COMPLAINT (Ken Warta)
11. **FILE (Kenneth Wright)**
 - 08/22/95 Memo to Stan Borek, Jack Archer, Dale Kinney from Thomas J. Lazar, re: Kenneth Wright.
12. **FILE (Meeks)**
 - 09/03/97 Case Work Sheet on Kimberly Meeks.
13. **FILE (Miscellaneous Harassment Issues)**
 - 09/23/97 Threshold Incident Report, Posting of Offensive Material.
 - 10/09/97 Memo to Tom Warnack from Jim Watson, re: Interview with Recruit Susan Krauth.
 - 07/15/97 Email to Richard Greer from James Watson, re: Offensive material on walls.
 - 07/16/97 Handwritten note from Al Kent to Lt Warnack, re: offensive material in workplace.
14. **FILE (Worker's Comp)**
 - 08/06/97 Supervisor's Accident Investigation Report for Bill Ellwood.
 - 08/08/97 Supervisor's Accident Investigation Report for Robert Fate.
15. **FILE (Possible Citizen Complaints)**
 - 07/25/97 Memo to Capt Brooks, Lt. Warnack from Lt. J. Holloway, re: Complaint from Eileen Sweeney.
 - 06/02/97 Master Name File on Jaqueline Michelle.
 - 10/17/96 Memo to Lt Kent from Sgt Phillips, re: Potential Complaint Against Officers Tuso & Starn.
 - 05/27/97 Note regarding Officer Wagner, Laguna Beach PD.
 - 01/30/97 Case Work Sheet on Paul Winter.
 - 07/12/96 Memo to Allan Roeder from Alan Kent, re: Citizen's Complaint-Jay Stein.
 - 04/05/95 Letter to Allan Roeder from Wayne

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- A. Morse, re: citizen complaint.
- 05/31/95 Letter to Deborah Ayer-Freeman from D.L. Snowden, follow-up to Ms. Ayer-Freeman's complaint.
- 04/23/96 Memo to Capt Brooks, Capt Lazar, Lt. Kent from Sgt Huggins, re: Complaint on Officer Wagner #414.

16. FILE (General Legal Correspondence)

- 03/17/97 Letter to Jerry Scheer from Jim Murphy, re: Coash V. City of Costa Mesa.
- 10/24/96 Letter to Edward Danoff, Jr. from Jerry Scheer, re: Officer Richard Allum.
- 09/19/96 Memo to Dave Snowden from Tom Kathe, re: DA Change in Policy on Prosecution of Minor Misdemeanors.
- 04/22/97 Letter to Tom Kathe from Arthur Kidman, re: Unreasonable Detention, Police Sobriety Check Point Sweep.
- 10/21/97 Letter to Jerry Scheer from Atty Michele Vadon, re: Henry Fischer vs. CM, dismissal.
- 06/28/96 Letter to Mark Dana, Esq from Varnen Brock, re: VanZandt V. Tagum
- 06/27/97 Memo to Jerry Scheer from Tom Warnack, re: T/C @ 17/Irvine.
- 02/14/96 Statement of D.L. Snowden, re: response to DFEH claim Robert Nishimura.

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17. FILE (Miscellaneous Information)

- 06/13/96 Computer printout—Master Name File on complainant Veronica Elsi Garbella.
- 05/28/96 Handwritten note to Tom Warnack, re: Off Henderson's citation.
- 02/06/96 Case Work Sheet on Ms. Davis.
- 08/13/97 Handwritten note to Lt Warnack from "Larry", re: raw notes.
- 08/27/97 Memo to Carol Jacobs, Bgt & Research Officer from Dick Greer, re: Budget Adjustment Request.
- 12/10/97 Letter to CMPD from FasTrak Service Center, re: Toll Due notice.
- 11/18/97 Letter to Mr. Ed Pikor from Peter Ferguson, re: Public Records Act Request for "Arrestee Information."

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- 12/12/97 Letter to Steve Brenner, Piecemakers, Inc. from Rodell Fick, re: Request for Records.
- 11/21/97 Memo to Lt Warnack from Sgt Epperson, re: Volunteer Don Hunter.
- 12/12/97 Email to Ann Gyben from Barbara Scott, re: Brown Complaint.
- 2003 Cell Phone Bills
- 06/04/98 Letter to Jesus Pantoja Osoria from John FitzPatrick, re: returned check.

18. FILE (Professional Standards Unit)

- 06/23/97 Memo to Police Dept from Tom Warnack, re: Staffing for Professional Standards Unit.
- 96-90 Resolution.
- 06/12/97 Memo to Lt Warnack from Dick Greer, re: Staffing for Professional Standards Unit.
- Case Work Sheet Re: handwritten notes pertaining to Sgt position.
- 06/19/97 Email to Tom Warnack from Karen Adams, re: Workers Comp Stats-PD.
- 05/19/97 Memo to Lt Tom Warnack from Jerry Scheer, re: CMPD involved active litigation and administrative matters.

19. FILE (Miscellaneous Correspondence)

- 07/03/97 Memo to W/C from Tom Warnack, re: Personal Property of Mr. Tony c'DeBaca.
- 08/07/97 Letter to Charles Q. Scramtom from Tom Warnack, re: Complaint follow-up.
- 04/10/97 Letter to Dr. Stuart M. Shaffer from Tom Warnack, re: return psychological evaluation on officer.
- 04/10/97 Letter to Dr. Blum from Tom Warnack, re: return psychological evaluation on officer.
- 08/03/98 Memo to Sgt Jack Archer, Sgt Kevin Lovelady from Lt John FitzPatrick, re: Potts Hearing.

20. FILE (Maurer Investigation)

- 03/07/96 Memo to David Alkema, Park Superintendent from Tom Warnack, re: Threat of Violence in the Workplace.

21. FILE (Dausch-Fulton Complaint)

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- 11/14/97 Complaint from Nancy Dausch-Fulton.
- **22. FILE (Job Request)**
- 11/19/96 Memo to Steve Hayman from Tom Kathe, re: City of CM Job Share Program & Related Agreement.
- 08/12/96 Memo to David Snowden, David Brooks, Ron Smith from Rene Meng, Amy Myers, re: Implementation of the Job Share Regulation.
- **23. FILE (CPO Info-Legal Advisory Committee)**
- 10/03/96 Police Legal Advisors Cases from Diana Field.
- 09/20/96 Memo to All Chiefs & Sheriffs from Diana Field, re: Public Disclosure/Access to law Enforcement Gang File Information.
- 10/03/96 Memo to All Chief's & Sheriffs from Diana Field, re: Grand Jury Access to Peace Officer Personnel Records.
- 05/22/96 Memo to All Police chiefs and Sheriffs from Bruce Praet, re: The Lybarger (Garrity) Admonishment.
- 02/01/96 CPOA Police Legal Advisors Cases by Diana Field.
- 01/11/96 Handwritten note, re: CPOA Legal Advisory Committee Mtg.
- **FILE (Chief Correspondence)**
- 12/15/97 Memo to Lt. Warnack from Sgt Huggins, re: Letter by Rosalie Fay Desa.
- 12/10/96 Memo to Dave Snowden from Tom Warnack, Subj Ken Wong.
- 04/10/97 Letter to Senator John Vasconcellos from Dave Snowden, re: Senate Bill 546.
- **FILE (City Attorney Opinions)**
- 08/13/97 Memo to Dave Snowden from Jerry Scheer, re: Tocher v. City/Challenge to Regulation of Tow Operators.
- 08/18/97 Memo to OC Chiefs & Sheriff from Bruce Praet, re: Grand Jury Inspection of Citizen Complaint Files.
- 12/13/95 Memo to David Brooks, Dick Greer, Richard Johnson from Thomas Lazar, re: Interpretation of League of United Latin

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- American Citizens v. Pete Wilson.
- 03/27/97 Letter to Jerry Scheer from James Murphy, re: Application of Section 2545 of the CM Police Manual.
- 08/15/97 Letter to Jerry Scheer from Michelle Vadon, re: Written Notification of Disposition of Complaint.
- 10/08/97 Memo to Jerry Scheer from Tom Warnack, re: Reserve Officer Barry Schleider.
- 10/01/97 Memo to Jerry Scheer from Tom Warnack, re: Leafletting by United Farm Workers of America.
- 07/09/93 Letter to Sgt. Jerry Holloway from Sally May, re: Disposition of Seized property alleged to have been stolen.
- 06/11/92 Letter to Tom Lazar from Tom Kathe, re: First Aid by police officers.
- 03/17/92 Letter to Dale Kinney from Tom Kathe, re: Disclosure of information to police and fire personnel attending to patients or victims with acquired immune deficiency syndrome.
- 01/23/97 Memo to Ron Smith from Tom Warnack, re: Government Exemption from Vehicle License Fee.
- 10/16/92 Memo to All Police Personnel from Thomas J. Lazar, re: Arrest Warrants.
- **24. FILE (Misc Correspondence to Chief from Public)**
- 02/11/97 Letter to Chief of Police from Diane McGuire, re: Complaint.
- 02/18/97 Memo to Dave Snowden from Tom Kathe, re: Citizen Complaint.
- 02/10/97 Letter to Community Relations Officer from anonymous citizen, re: Citizen complaint.
- **25. FILE (Margitan File)**
- 07/29/97 Routing Slip to Dave B., re: Thank you from Mr. Margitan for vehicle release.
- **26. FILE (Bingo Permits)**
- 05/27/97 Permit to Conduct charity Bingo Games for Amateur Support Training Corp.
- 08/21/97 Memo to Allan Roeder from Richard Johnson, re: Bingo License No. 12 outcome of notice of suspension hearing.

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- 08/14/97 Handwritten note from Dave Snowden to Rick Johnson, re: need ltr to the Oddfellows, suspend bingo permit.
- 08/14/97 Letter to David Pieper, Amateur Support Training Corp from David Snowden, re: Notice of Suspension of Bingo License No. 11
- 08/15/97 Memo to Allan Roeder from Dave Snowden, re: Bingo Permit #11.
- Fax to Chief David Snowden from Tom Walley, re: Amateur Support Training Corp.
- 08/07/97 Letter to Detective Davis from Thomas Walley, Re: Amateur Support Training Center.
- 08/05/97 Letter to Mr. David Pieper from David L. Snowden, Re: Notice of suspension of bingo license no. 11.
- 08/05/97 Letter to Mr. Gerald Poarch from David L. Snowden, re: notice of suspension of bingo license no. 11.
- 08/06/97 Memo to Chief Snowden, Captain Johnson from Sgt Phillips, re: ASTC Bingo Permit #11.
- 04/10/97 Application for Permit to Conduct Charity Bingo Games for Amateur Support Training Corp.
- 03/03/97 Application for Permit to Conduct Charity bingo games for Costa Mesa Lodge #29, Independent Order of Odd Fellows.
- 01/11/94 Notice of Intention to Appeal or Solicit for Charitable Purpose for Amateur Sports Training Centers.
- 02/10/94 Complaint for Breach of Fiduciary Duty, Restitution, Removal of Directors and Officers, etc. for Amateur Sports Training Center.
- 11/01/94 Application for business Tax Certificate for ASTC Marketing/Sports Consignment.
- P. 05/16/90 Memo to City Council from Allan Roeder, re: CM Ordinance 89-31, Bingo Games for Charity.
- **27. FILE (Mike Carver-Bennett Complaint)**
- 08/13/97 Letter to Charles Bennett from Tom Warnack, Re: citizen follow-up to complaint.

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- 08/19/97 Memo to Lt Warnack from Sgt Leveratt, re: Old complaint on Officer Mike Carver.
- 08/05/97 Case Work Sheet, Bennett Complaint against Carver.
- 08/03/97 Threshold Incident Report, Inf. Charles Bennett.
- E. 08/03/97 Audio Tape, Charles Bennett.
- 28. Memo - 12/16/97 To David Snowden from Tom Warnack, re: Preliminary Investigation into Possible Misconduct.
- Two audio tapes: (1) Janie Walker Interview; & (2) Janie Walker interview, 11/05/97.
- 29. INVESTIGATION - 97-79. Involved Employee: Officer Erber.
- Three audio tapes: (1) Message received by Ofc. Wagner on DARE answering machine on June 9, 1994; (2) Int. Ofc. Erber, 11/20/97; and (3) Int. Ofc. Wagner, 12/04/97.
- 30. DISTRICT ATTY INVESTIGATION - 01/08/99. Involved Employee: Officer Stephanie Mattiaccia.
- 31. 04/09/93 CLAIM (G. Keith Sprague)
- 32. 09/14/93 CLAIM (Geoffrey Laffer)
- 33. 08/12/94 CLAIM (Gilbert Charles Villa)
- 34. 12/08/94 CLAIM (John P. Toal)
- 35. 01/02/95 CLAIM (Edna M. Gallagher)
- 36. 01/05/95 CLAIM (Debra Lee Good)
- 37. 01/16/95 CLAIM (Edgardo/Marta Quinteros)
- 38. 01/17/95 CLAIM (John Stauff)
- 39. 01/27/95 CLAIM (Anthony Kubis)
- 40. 01/31/95 CLAIM (Ka-Ye Ung Luk)
- 41. 02/02/95 CLAIM (James Hurst)
- 42. 02/10/95 CLAIM (Edwin Geronimo Garcia)
- 43. 02/13/95 CLAIM (Yanira Galdamez)
- 44. 02/16/95 CLAIM (Julia Diane Busby)
- 45. 02/17/95 CLAIM (David Hurdel)
- 46. 02/21/95 CLAIM (Isabel Estrada)

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139.05/29/97 CLAIM (Carmen Padilla) II Files are kept 6 current years.
140.06/05/97 CLAIM (Steve Vanwagonner) II Files are kept 6 current years.
141.07/17/97 CLAIM (Mary Berg) II Files are kept 6 current years.
142.08/05/97 CLAIM (Gordon Smith) II Files are kept 6 current years.
143.08/05/97 CLAIM (Kurt Michel) II Files are kept 6 current years.
144.08/19/97 CLAIM (Jesus Balmudes) II Files are kept 6 current years.
145.08/19/97 CLAIM (Debi Villa) II Files are kept 6 current years.
146.08/22/97 CLAIM (Denise Angela Cullen) II Files are kept 6 current years.
147.09/02/97 CLAIM (Shelley Buker) II Files are kept 6 current years.
148.10/21/97 CLAIM (Aloha Motel) II Files are kept 6 current years.
149.10/21/97 CLAIM (David Chey) II Files are kept 6 current years.
150.10/21/97 CLAIM (Herminio Diaz Lina) II Files are kept 6 current years.
151.10/21/97 CLAIM (Ruby Oropeza) II Files are kept 6 current years.
152.10/31/97 CLAIM (Cari Rai Eloe) II Files are kept 6 current years.
153.11/05/97 CLAIM (Donald J. Adams) II Files are kept 6 current years.
154.11/12/97 CLAIM (James A. Young) II Files are kept 6 current years.
155.11/14/97 CLAIM (Joan L. Opferman) II Files are kept 6 current years.
156.12/02/97 CLAIM (Elizabeth Urban) II Files are kept 6 current years.
157.12/11/97 CLAIM (Peyman Mottahedeh) II Files are kept 6 current years.
158.01/20/98 CLAIM (Christopher Sobolinski) II Files are kept 6 current years.
159.01/21/98 CLAIM (C.Valencia, L.Mendez, M. Arrelano, J. Hernandez, G. Mendez) II Files are kept 6 current years.
160.01/22/98 CLAIM (Howard Keiffer) II Files are kept 6 current years.
161.03/19/98 CLAIM (Jeanne Anisman) II Files are kept 6 current years.
162.04/15/98 CLAIM (Anton Rosandic) II Files are kept 6 current years.
163.05/15/98 CLAIM (John M. Culbertson) II Files are kept 6 current years.
164.06/03/98 CLAIM (Enterprise Rent-A-Car) II Files are kept 6 current years.
165.06/24/98 CLAIM (Tim Hansen) II Files are kept 6 current years.
166.07/14/98 CLAIM (Elise Louise Quinn) II Files are kept 6 current years.
167.07/30/98 CLAIM (Richard Harris) II Files are kept 6 current years.
168.07/31/98 CLAIM (Jae Lim) II Files are kept 6 current years.
169.09/10/98 CLAIM (Sueanne Yip) II Files are kept 6 current years.
170.09/18/98 CLAIM (Chris Harrison Decker) II Files are kept 6 current years.
171.12/16/98 CLAIM (Northbrook Property) II Files are kept 6 current years.
172.12/17/98 CLAIM (Nevart Balian) II Files are kept 6 current years.
173.07/08/99 CLAIM (Krzysztof Szeszkowski) II Files are kept 6 current years.
174.07/16/99 CLAIM (Michael Foust) II Files are kept 6 current years.
175.07/21/99 CLAIM (Richard Johnson) II Files are kept 6 current years.
176.09/01/99 CLAIM (Mary Kanagy) II Files are kept 6 current years.
177.09/29/99 CLAIM (Mercury Insurance) II Files are kept 6 current years.
178.09/30/99 CLAIM (Carol Winter) II Files are kept 6 current years.
179.12/14/99 CLAIM (Jasmine Ghazarian) II Files are kept 6 current years.
180.12/14/99 CLAIM (Jeff Grover) II Files are kept 6 current years.
181.03/15/00 CLAIM (Theodore Reynolds) II Files are kept 6 current years.
182.10/05/00 CLAIM (Christian Gomez) II Files are kept 6 current years.
183.01/06/95 SPOUSAL ABUSE case DR 95-638 II Files are kept 6 current years.

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| 184.02/19/98 PRECAUTIONARY FILE (Bertha Garcia) | II | Files are kept 6 current years. |
| 185.05/15/98 SUBPOENA IN A CIVIL CASE (Eugen Cosma v. Pines, Badgett, St of Calif, etc.) | II | Files are kept 6 current years. |
| 186.06/25/97 LETTER OF RESTITUTION | II | Files are kept 6 current years. |
| 187.11/25/96 CRIME STATS REQUEST from Citizen Ernie Feeney | II | Files are kept 6 current years. |
| 188.02/04/98 DEPOSITION (Daneaulty V. Dave Transportation Services) | II | Files are kept 6 current years. |
| 189.04/18/95 Criminal Subpoena (Ofc. McErlain) | II | Files are kept 6 current years. |
| 190.04/04/95 CIVIL SUBPOENA (Janie-Dave Walker) | II | Files are kept 6 current years. |
| 191.08/16/95 Letter to Jerry Scheer from Edwin Richards, re: Stark vs. Miller | II | Files are kept 6 current years. |
| 192.07/22/96 REQUEST denial ltr to Desare Ferraro | II | Files are kept 6 current years. |
| 193.03/12/96 REQUEST T/C REPORT for Risk Mgr. | II | Files are kept 6 current years. |
| 194.06/26/97 REQUEST follow-up Letter to John Goetten from Stan Borek. | II | Files are kept 6 current years. |
| 195.10/16/97 REQUEST from Jerry Scheer, re: Patricia Hales. | II | Files are kept 6 current years. |
| 196.01/22/97 REQUEST from Risk Mgt, re: Hoeger/Knutson T/C | II | Files are kept 6 current years. |
| 197.02/01/95 Memo to Tom Lazar from Steve Hayman, re: Use of Interoffice & the US Mail to Harass Employees | II | Files are kept 6 current years. |
| 198.1996-98 LAWSUIT (Ed Gonzalez v. CM) | II | Files are kept 6 current years. |
| 199.05/07/93 LAWSUIT (Edward Fritch) | II | Files are kept 6 current years. |
| 200.01/27/95 LAWSUIT (Camarillo v. CM) | II | Files are kept 6 current years. |
| 201.02/01/95 LAWSUIT (Brewer v. Sears) | II | Files are kept 6 current years. |
| 202.02/13/95 LAWSUIT (Pagnini v. CM) | II | Files are kept 6 current years. |
| 203.05/01/95 LAWSUIT (Boyd V. CM) | II | Files are kept 6 current years. |
| 204.06/01/95 LAWSUIT (Carto/Fischer) | II | Files are kept 6 current years. |
| 205.06/13/95 LAWSUIT (Nimmo v. CM) | II | Files are kept 6 current years. |
| 206.07/06/95 LAWSUIT (Mazak v. CM) | II | Files are kept 6 current years. |
| 207.07/14/95 LAWSUIT (Dori Avila) | II | Files are kept 6 current years. |
| 208.07/17/95 LAWSUIT (Jose Ernesto Angullo) | II | Files are kept 6 current years. |
| 209.08/28/95 LAWSUIT (Randal/Richey v. CM) | II | Files are kept 6 current years. |
| 210.09/11/95 LAWSUIT (J. Souksakhone) | II | Files are kept 6 current years. |
| 211.09/12/95 LAWSUIT (Reinglass v. CM) | II | Files are kept 6 current years. |
| 212.09/26/95 LAWSUIT (Earl Robbins) | II | Files are kept 6 current years. |
| 213.10/06/95 LAWSUIT (Union Bank v. Meir A. Hed) | II | Files are kept 6 current years. |
| 214.10/10/95 LAWSUIT (Shannon v. CM) | II | Files are kept 6 current years. |

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| 215.10/10/95 LAWSUIT (Harris v. G.R. McKervey) | II | Files are kept 6 current years. |
| 216.11/14/95 LAWSUIT (Janet Diehm) | II | Files are kept 6 current years. |
| 217.12/07/95 DEPOSITION (Tran v. Saleh) | II | Files are kept 6 current years. |
| 218.12/20/95 LAWSUIT (Sid Soffer) | II | Files are kept 6 current years. |
| 219.01/08/96 LAWSUIT (Judy Oetting) | II | Files are kept 6 current years. |
| 220.01/18/96 LAWSUIT (Brewster v. Bullocks) | II | Files are kept 6 current years. |
| 221.02/20/96 LAWSUIT (Schoewe v. CM) | II | Files are kept 6 current years. |
| 222.03/08/96 LAWSUIT (Annie Slater) | II | Files are kept 6 current years. |
| 223.04/26/96 LAWSUIT (Tocher v. HB) | II | Files are kept 6 current years. |
| 224.06/20/96 LAWSUIT (Anthony Saltarelli) | II | Files are kept 6 current years. |
| 225.07/16/96 LAWSUIT (Christopher DeDiego) | II | Files are kept 6 current years. |
| 226.07/23/96 LAWSUIT (Sierra, Torres & Saavedra v. CM) | II | Files are kept 6 current years. |
| 227.09/06/96 LAWSUIT (Saavedra v. CM) | II | Files are kept 6 current years. |
| 228.11/14/96 LAWSUIT (Diane Olcott) | II | Files are kept 6 current years. |
| 229.12/11/96 LAWSUIT (Hoevel v. CM) | II | Files are kept 6 current years. |
| 230.01/15/97 LAWSUIT (Yoshimori v. CM) | II | Files are kept 6 current years. |
| 231.03/19/97 LAWSUIT (Garibaldi de Noche) | II | Files are kept 6 current years. |
| 232.03/26/97 LAWSUIT (Johnson, E. v. CM) | II | Files are kept 6 current years. |
| 233.05/13/97 LAWSUIT (Wood/Tanner) | II | Files are kept 6 current years. |
| 234.05/30/97 LAWSUIT (Luz Maria Lopez Flores) | II | Files are kept 6 current years. |
| 235.06/03/97 LAWSUIT (Seims v. CM) | II | Files are kept 6 current years. |
| 236.09/16/97 LAWSUIT (Tocher v. CM) | II | Files are kept 6 current years. |
| 237.09/24/97 LAWSUIT (Michael Caristi) | II | Files are kept 6 current years. |
| 238.12/29/97 LAWSUIT (DeLosAngeles v. CM) | II | Files are kept 6 current years. |
| 239.12/30/97 LAWSUIT (Bruce MacDonald) | II | Files are kept 6 current years. |
| 240.04/21/98 LAWSUIT (Romine v. CM) | II | Files are kept 6 current years. |
| 241.06/02/98 LAWSUIT (Ali v. CM) | II | Files are kept 6 current years. |
| 242.09/11/98 LAWSUIT (Kanter v. Fettis) | II | Files are kept 6 current years. |
| 243.10/27/98 LAWSUIT (Schleider) | II | Files are kept 6 current years. |
| 244.12/09/98 LAWSUIT (Nina Marie Draper) | II | Files are kept 6 current years. |
| 245.02/07/99 LAWSUIT (Cleopatra Barker) | II | Files are kept 6 current years. |
| 246.05/21/99 LAWSUIT (Elisabeth Helguero v. CM) | II | Files are kept 6 current years. |
| 247.07/12/99 LAWSUIT (Lovett v. United Parcel) | II | Files are kept 6 current years. |
| 248.01/04/96 P. MOTION (Michael Cunningham) | II | Files are kept 6 current years. |
| 249.01/05/96 P. MOTION (Michael Cunningham) & Audio Tape CMPD DR 95-42053. | II | Files are kept 6 current years. |
| 250.04/26/96 P. MOTION (Monica Lozano) | II | Files are kept 6 current years. |
| 251.03/19/97 P. MOTION (Todd Haisuka) | II | Files are kept 6 current years. |
| 252.04/17/97 P. MOTION (Luis Gomez) | II | Files are kept 6 current years. |
| 253.09/04/97 P. MOTION (Jenny Bok Soon Chang) | II | Files are kept 6 current years. |
| 254.10/06/97 P. MOTION (Shirley Henderson) | II | Files are kept 6 current years. |

- 255. 10/15/97 P. MOTION (Umesh Murthy)
- 256. 11/21/97 P. MOTION (Jesse Ramey)
- 257. 05/15/98 P. MOTION (Vernon Robinson)
- 258. 08/07/98 P. MOTION (Scott Vowell)
- 259. 09/23/98 P. MOTION (Harry N. Kokinakis)
- 260. 11/12/98 WORKERS COMP (S. Rautus)

- Files are kept 6 current years.
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My Documents/File Destruction/Request for City Attorney's Approval for Destruction